

Board of Directors Minutes — February 23, 2002

Illinois Association of School Boards
 430 East Vine Street, Springfield, Illinois
 February 23, 2002

Present:

Christy M. Coleman.....	President	Geneseo
Raymond Zimmerman.....	Vice President.....	Flanagan
Dennis McConville.....	Immediate Past President.....	Peru
Mary Walsh	Treasurer	Rosemont
Joseph Alesandrini.....	Central Illinois Valley.....	Pekin
David Barton.....	Two Rivers.....	Nebo
Lowell Beggs.....	Northwest.....	Amboy
Tariq Butt.....	Chicago Board of Education.....	Chicago
Gary Carter	Egyptian.....	Fairfield
Donna Cech	West Cook	River Forest
Fred Clatfelter.....	Wabash Valley.....	West York
Roger D. Edgecombe.....	Abe Lincoln	Maroa
Thomas Hannigan.....	Lake	Mundelein
John Heidler.....	Kishwaukee.....	McHenry
Wil Helmick.....	Service Associates Representative	Peoria
Cheryl Jackson.....	Corn Belt.....	Bloomington
David Kniker	Blackhawk	Kewanee
Milton Koppenhoefer.....	Director at Large.....	Metamora
John Mannix	Trustees' Council.....	Palos Heights
Debora McCleary.....	Director at Large.....	Coal City
Mark Metzger	Director at Large.....	Aurora
Jack Moore	Illini.....	Charleston
Roger Pfister	Shawnee.....	Murphysboro
Frances Roll.....	Director at Large.....	Cary
Michelle Skinlo.....	Director at Large.....	Mattoon
Marie Slater	DuPage.....	Wheaton
Barbara Somogyi	North Cook	Elk Grove Village
Wesley G. Stellhorn.....	Southwestern.....	Baldwin
Patricia Stroube.....	South Cook	Steger
Gerald White.....	Western	Colchester

Absent:

Kent Kistler.....	Kaskaskia.....	Brownstown
Flip Chart Recorder		David Kniker
Time Keeper		John Mannix
Process Observer		Gerald White
Recording Secretary.....		Pat Culler

Call To Order

The February 23, 2002, meeting of the IASB Board of Directors was called to order at 1:30 p.m. by President Christy Coleman, Regency Ballroom B, Hyatt Regency, Chicago, Illinois.

Coleman welcomed the new Directors: Lowell Beggs, Northwest Division; Fred Clatfelter, Wabash Valley Division; Thomas Hannigan, Lake Division; Cheryl Jackson, Corn Belt; Debora McCleary, Three Rivers Division; Mark Metzger, Director at Large; and Brian Waitkus, Starved Rock.

Additions/Approval February 23, 2002 Meeting Agenda

Action: Frances Roll moved, seconded by David Kniker and carried unanimously to approve the agenda for the conduct of the February 23, 2002, IASB Board of Directors' meeting with the addition of three reports, (Alesandrini, McConville, and Zimmerman) to 18. Reports.

Approval of Minutes, November 15 and 18, 2001

Action: Joe Alesandrini moved, seconded by Gary Carter and carried unanimously that the minutes for the November 15, 2001, Board of Directors' Meeting be accepted and placed on file.

Action: David Barton moved, seconded by Milt Koppenhoefer and carried unanimously that the Executive Committee Election, page 8, November 18, 2001, Board of Directors' Minutes be corrected to reflect that the currently-elected Executive Committee members will serve until the November 24, 2002 Board of Directors' Meeting, at which time a new Executive Committee will be selected.

Action: David Kniker moved, seconded by John Heidler and carried unanimously, that the November 18, 2001, IASB Board of Directors' Minutes be accepted and placed on file as corrected.

President's Report

A report of President Coleman's activities/involvement on behalf of the Association since the November 18, 2001 meeting was included in the meeting packet, page 13.

Executive Director's Report

A compilation of the Executive Director's activities on behalf of the Association was listed on pages 15-16 of the meeting packet.

Action: Fred Clatfelter moved, seconded by Joe Alesandrini and carried unanimously, to remove the Springfield Building Update, a part of the Executive Director's Report, page 16, from the consent agenda and place it under Item 18 for further illumination/discussion.

Executive Committee Minutes, January 25, 2002

The minutes of the January 25, 2002, Executive Committee Meeting was provided on pages 17-18 of the meeting packet.

Membership Report

A report of current membership, including non-renewals, consolidations/ annexations, and budget implications, as well as a historical summary for fiscal years 1995-2002 were included in the meeting packet, page 19. The report reflected a percentage increase from 94.7 in 1995 to 97.2 for the 2002 fiscal year and a \$6,285 increase in actual over projected budgeted dues.

Monitoring Reports

The Executive Director discussed an attempt, pages 22-29, to supply the Board with more information upon which to base its quarterly determination as to whether or not the Association is moving fast enough, too fast, or not fast enough in reaching the ends set for fulfilling its mission. This will prevent the Association for going a whole year doing something it doesn't need to be doing.

Executive Limitations/Financial Condition (Page 31-40)

Treasurer Mary Walsh noted that the Association continues to maintain a good financial condition, has a steady maintenance of membership, and an excellent Joint Annual Conference that assures a major portion of the total projected annual revenue.

This policy is in compliance at this time.

Executive Limitations/Communication and Counsel to Board (Page 41)

This policy is in compliance at this time.

Executive Limitations/Relationship with Suppliers (Page 43)

This policy is in compliance at this time.

Executive Limitations/Treatment of Member Districts (Page 45)

This policy is in compliance at this time.

Action: Gary Carter moved, seconded by Marie Slater and carried unanimously, to replace the words "customers/members" wherever they appear in this policy to "member districts."

Governance/General Governance Commitment (Pages 47-53)

This policy is in compliance at this time.

Governance/Governing Style (Pages 48-49)

This policy is in compliance at this time.

Governance/Board Job Description (Page 50)

This policy is in compliance at this time.

Governance/President's Role (Page 51)

This policy is in compliance at this time.

Governance/Annual Board Planning Cycle (Page 52)

This policy is in compliance at this time.

Governance/Board Member's Code of Conduct (Page 53)

This policy is in compliance at this time.

Fiscal Year 2003 Budget Assumptions Preview

The Executive Director briefly reviewed the 2003 budget assumptions, page 55, as a general overview of how some changes might affect the 2002-2003 budget; such as, modified fee structure, additional part-time staff/consulting services, additional full-time staff in the technology and member services areas, and pooling programs and program endorsements. The bottom line continues to be a balanced budget focusing on "What services shall be provided for which members, and at what costs?"

2002 Annual Conference Registration Fee

Action: David Kniker moved, seconded by Milt Koppenhoefer and carried, that the 2002 Joint Annual Conference registration fee be set at \$260, (a four percent increase) for those registering prior to onsite arrival and \$285 for onsite arrival, and that all family guest badges be provided complimentary prior to the conference and at a fee of \$25 each onsite. Michelle Skinlo voted no.

Note: An annual four percent per year increase in the registration fee was set by a previous board action and since the 2002 increase did not exceed four percent, the action was in essence a consensus reaffirmation of the previous board action.

Action: Lowell Beggs moved, seconded by Frances Roll and carried unanimously, that the 2002 exhibit booth fee be set at \$1,600.

Note: The setting of exhibit fees is an administrative decision based on costs to the Association; hence this action was a consensus affirmation of the administrative decision.

Committee Appointments and Re-Appointments

Executive Committee: Christy Coleman, President; Ray Zimmerman, Vice President; Dennis McConville, Immediate Past President; Mary Walsh, Treasurer; Gary Carter, Egyptian Director; Roger Edgecombe, Abe Lincoln Director; Roger Pfister, Shawnee Director; and Marie Slater, DuPage Director.

Nominating Committee: Immediate Past President Dennis McConville, Chair; David Barton, Two Rivers Director; Roger Edgecombe, Abe Lincoln Director; Debora McCleary, Three Rivers Director; and Cheryl Jackson, Corn Belt Director.

Audit Committee: Treasurer Mary Walsh, Chair; Donna Cech (2 years), West Cook Director; Thomas Hannigan (2 years), Lake Director; Jack Moore (1 year), Illini Director; and Barbara Somogyi (1 year), North Cook Director.

Resolutions Committee: Vice President Ray Zimmerman, Chair. The membership is comprised of one member and one alternate elected by each of the twenty-one divisions.

Conference Committee: 2002 Co-Chairs John Heidler, Kishwaukee Director, and Frances Roll, Director at Large. The balance of the committee membership is comprised of the Executive Director, President, Vice President, and one senior staff representative from each of the three sponsorship organizations— Illinois Association of School Boards, Illinois Association of School Administrators, and Illinois Association of School Business Officials. (In the case of the Illinois Association of School Boards, there are four senior staff representatives—Deputy Executive Director, Membership Services Director, Meetings Management Director, and Meetings Management Assistant Director.)

NSBA Delegate Assembly Appointments: Delegates--Christy Coleman, President; Ray Zimmerman, Vice President; Dennis McConville, Immediate Past President; and Tariq Butt, Chicago Board of Education; and Alternates—David Kniker, Blackhawk Director, and Michelle Skinlo, Director at Large. (It should be noted that Tariq Butt fulfills the minority representation required by the NSBA rules and regulations governing Delegate Assembly participation.)

2002 Leadership Conference

The Saturday morning portion of the 2002 Leadership Conference was devoted to staff departmental operational presentations designed to give the Board and Division Officers an overview of the primary and underlying functions of each department's staff as it fulfills the Association's mission in servicing membership needs.

The Executive Director explained that the departmental presentations would be digested into a twenty-minute CD video format to be made available as a part of each division meeting.

In response to comments as to their overall reaction to the meeting content, Director comments included: The Saturday morning program was excellent and provided valuable insights to the linkage between the Association's mission and staff activity. In addition to the provision of a video format for division meetings, there was general consensus that actual staff presentations might be well accepted and beneficial. The reactions were equally positive regarding the three staff-led Friday evening interactive sessions designed for Resolutions Chairs, Division Chairs, and Division Vice Chairs and Other Officers. There was a request that the information from these sessions be documented and made available to all division officers.

FRN Report and Legislative Update

In addition to local school board member representation, IASB'S NSBA Federal Relations Network's official delegation, February 4-6, included: President Christy Coleman, Vice President Ray Zimmerman, Immediate Past President Dennis McConville, Executive Director Michael Johnson, and Governmental Relations Director Benjamin Schwarm.

Schwarm reported that Illinois was represented by a total of thirteen school board members who attended two days of briefings on federal education issues and then spent a day on Capitol Hill visiting their congressional offices to discuss special education funding, implementation of President Bush's recently enacted education bill, and opposition to an income tax credit for private school tuition proposal. The Illinois delegation met with Senator Richard Durbin and the staff of Senator Peter Fitzgerald. Other Illinois board members met with House Speaker Dennis Hastert's education staffer.

On the state scene Schwarm stated that the Governor's school funding stance undoubtedly would cause IASB to have to take a position of some kind. There is no new money and the proposal unfairly takes money from some districts and gives it to others. Chair of the Governor's Funding Advisory Board, Robert Leininger, is insistent that something be determined that would force election candidates to have to address the school funding issue.

Service Associates Report

Membership Recommendations: Service Associates' Executive Committee Chair Wil Helmick reported the Executive Committee had met on February 15, 2002, and among other business voted to recommend two firms to the IASB Board of Directors for IASB Service Associate Membership.

Action: David Kniker moved, seconded by Jack Moore and carried unanimously, that IASB Service Associate membership invitations be issued to William B. Ittner, Inc., of St. Louis, Missouri, an architectural firm, and R. L. Millies and Associates, Inc., of Munster, Indiana, an engineering firm.

FY 2003 Construction Grants Recommendation: The Service Associates Executive Committee also requested that the IASB Board of Directors adopt a motion or resolution in support of full state funding of construction grants for Fiscal Year 2003 for the districts currently on the state's list of eligible and approved projects.

The Executive Director responded that any such action supporting a specific line item would have to be introduced through the resolutions process for IASB Delegate Assembly deliberation/action.

Staffing Changes

Reed McCann, housed in the Springfield office, has been employed fulltime to provide technical support to all departments and assist staff with Microsoft application problems. IASB is advertising for a Specialist II to assist the Policy Department in the Lombard office. Current timeline would be to have someone on board by Mid-March, 2002.

Illinois High School Association

IASB'S Representative to the Illinois High School Association Joseph Alesandini reported he had attended three meetings to date and noted that although principals make up the larger portion of that board, and they know that decisions they make may come back to make difficulties for them at the local level, they are doing an outstanding job. Other items under consideration are an emergency sports policy and an effort to give some recognition to cheerleading and ice hockey. This year for the third year in a row, the IHSA will not issue dues statements.

NSBA Leadership Conference

President Christy Coleman, Vice President Ray Zimmerman, and Immediate Past President Dennis McConville participated in the NSBA'S February 1-3, 2002 Leadership Conference. President Coleman not only attended, but also participated in the NSBA Nominating Committee proceedings.

Vice President Zimmerman stated the group not only spent time talking with legislators but participated in sessions dedicated to building skills required as leaders of state associations and local school boards nationwide, including data collection and stress management, and stressed that we need to do a better job of reminding those at the federal level to fund their mandates.

Immediate Past President Dennis McConville noted that was his fifth time to participate in the Federal Relations Network activities and that although Illinois did not have a large number of school board members participating, many states do have large numbers attending and participating, and only two-and-one-half cents of the dollars sent to Washington is ear-marked for education.

Executive Director Johnson encouraged Board members to go to the NSBA website and email a message to their legislators.

Springfield Building Update

Background: The Executive Director brought the Board up to date on pursuits to expand the Springfield office space beyond the current Vine Street location of 12,600 square feet which will not accommodate needed additional workspace and parking. Expansion on the present site is both limited and too costly due to City regulations. Leasing options are not feasible due to cost, \$300,000 per year for 20,000 square feet,

and lack of parking. Therefore, building on another site is the only logical solution and three sites are being explored: Two on the far west side of Springfield at costs of \$239,557 and \$323,294; and one on the south side of Springfield \$435,000. All sites would allow for future expansion; however, the south side site is more conveniently located for Capitol area access.

Discussion Consensus: The staff is to explore site purchase options for construction of a new Springfield office and obtain more indepth information on the South Park site prior to a May Board meeting discussion.

Adjournment:

Action: John Mannix moved, seconded by David Barton and carried unanimously, that the meeting be adjourned at 2:36 p.m.

The next meeting of the IASB Board of Directors will be May 3-4, 2002, Crowne Plaza, Springfield, Illinois.