



*Transform*  
**VISION**  
INTO **REALITY**  
*Preview*

This year's Joint Annual Conference of the Illinois Association of School Boards (IASB), Illinois Association of School Administrators (IASA), and Illinois Association of School Business Officials (Illinois ASBO) will equip you with the support necessary to meet your responsibilities as a school official and become a highly engaged leader for your district.

Join your peers to transform educational visions into reality November 22-24 in Chicago at the Hyatt Regency, Sheraton Grand, and Swissôtel hotels. This will be IASB's 105th annual conference and the 87th joint conference with IASA and Illinois ASBO. Join your colleagues from school districts throughout the state to discuss common issues and concerns, and work with your associates to discover strategies, solutions, and best practices. Consult with your educational association staff and knowledgeable speakers on a wide array of topics.

This preview gives you just a glimpse of the numerous quality learning opportunities offered. Information is continuing to come in about the Conference, which could result in changes to the list of events contained in this preview.

**Follow Conference developments at**  
[www.iasb.com/jac19](http://www.iasb.com/jac19) and [#ILjac19](https://twitter.com/ILjac19).

Use the arrows to navigate pages

**IASB•IASA•IASBO Joint Annual Conference**  
**NOVEMBER 22-24, 2019 • CHICAGO**

# Registration

**Conference registration:** The conference **early bird** registration fee is **\$499 per person** and must be received in the Springfield office by **4 p.m., Tuesday, October 1, 2019**.

Registrations or changes received after this date will be processed on-site at the Hyatt Regency, Grand Ballroom Conference Registration Desk. The on-site registration fee is **\$525 per person**. On-site payment will be accepted as listed in the registration information. A receipt for local district reimbursement will be provided to on-site registrants. On-site registration hours are Friday and Saturday, 7:30 a.m.–5 p.m.

Complimentary guest registration is provided for paid registrant's spouse and/or children only.

**Conference packet mailing:** Badges for all districts that have registered by **4 p.m. on October 1** will be mailed on **October 31**. Lanyards may be picked up on-site at the Conference Registration Desk, Hyatt Regency, Ballroom Level Foyer. Individual designator ribbons may be picked up in the IASB Info Center, Hyatt Regency, Ballroom Level. Badges now include an event-code for those who registered for an IASB Pre-Conference Workshop(s) or the School Safety and Security Seminar. Confirmations for these pre-Conference events will be emailed to all individuals who are registered.

**On-site badge name substitutions:** Eligible individuals may replace a paid but non-attending registrant on-site at the Hyatt Regency Grand Ballroom Registration Desk. Individuals must present the original badge of non-attending registrant to receive a new badge.

**Registration cancellation policy:** **Registration Refund deadline is October 1, 2019 by 4 p.m.** Refund requests will not be accepted after this date and time. Refunds, less a \$100 per person fee, will be processed immediately after Conference. ALL cancellations will be accepted by the [Change/Cancellation Form](#) only. Email and phone calls will not be accepted as a request for cancellation. Find the 2019 Change/Cancellation Form [here](#).

**Waiver:** By participating in this Illinois Association of School Boards (hereinafter IASB) event, you are automatically authorizing IASB and its employees, agents, and assigns to use your name, photograph, voice, or other likeness for purposes related to the mission of IASB, including but not limited to publicity, marketing, websites, other electronic forms of media, and promotion of IASB and its various programs.

## CONFERENCE ONLINE REGISTRATION



To attend, you must be a member of one of the host associations.

The 2019 fees are:

- Conference Registration: \$499 per person (on-site \$525)
- Housing Deposit: \$200 per room requested
- IASB Pre-Conference Workshop: \$280 Full-Day and \$140 Half-Day

**School districts can [register online](#) only through their IASB member login accounts.**

[Click here for step-by-step instructions.](#) It is important that the district roster is updated and includes the names of all district board members and staff who are registering for Conference. Individuals not listed on the district roster in the IASB member database cannot register for events. Payment options include check, ACH, and credit card.

## Conference hotels

All events will take place at these downtown hotels: Hyatt Regency Chicago (Co-Headquarters), Sheraton Grand Chicago (Co-Headquarters), and Swissôtel Chicago. There is easy walking access among the three hotels. More information about locations of specific events and how to find them will also be available at **Conference orientation sessions**, to be held at 10:30 a.m., Friday, November 22, and at 7:30 a.m., Saturday, November 23 (Hyatt Regency, Columbus CD).

The number of rooms available at these prices is limited. Please be aware the room blocks may already be full for some hotels. Housing will be assigned as completed housing forms, accompanied by completed registration forms/fees and room deposits, are received. To obtain a room within one of the Joint Annual Conference housing blocks, you must have a paid Conference registration and a housing deposit, per room requested. All housing requests must be accompanied by a **\$200 deposit (non-refundable), per room requested**. Please refer to the housing information [www.iasb.com/jac19/register.cfm](http://www.iasb.com/jac19/register.cfm) for more details.

### **NOTICE: IASB is the only official Conference housing bureau.**

Be aware of third parties placing calls or sending emails identifying themselves as the “official” housing bureau for Conference or claiming to be “affiliated with” or “working on behalf of” IASB for Conference housing. Sometimes these entities illegally use the IASB or event logo and other information to appear legitimate. Often they issue a warning that room blocks are selling out while providing the lure of a lower room rate. Booking through these third parties may subject attendees to, at worst, credit card fraud opportunities and/or no room reservations in their names upon arrival to Conference, and at best, lower-tier hotels or a hotel away from the Conference host hotels. If you are contacted by anyone other than IASB staff regarding your housing, please get as much information as you can and report it to [cbolt@iasb.com](mailto:cbolt@iasb.com).



The following hotels have rooms blocked for housing:

1. \$209 Hyatt Regency Chicago (Co-Headquarters)  
151 East Wacker Drive, 312/565-1234
2. \$209 Sheraton Grand Chicago (Co-Headquarters)  
301 East North Water Street, 312/464-1000
3. \$201 Swissôtel Chicago  
323 East Wacker Drive, 312/565-0565
4. \$201 Fairmont Chicago  
200 N. Columbus, 312/565-8000
5. \$201 Chicago Marriott  
540 N. Michigan Avenue, 312/836-0100
6. \$201 InterContinental Chicago  
505 North Michigan Avenue, 312/944-4100
7. \$217 Embassy Suites Chicago  
511 N. Columbus Drive, 312/836-5900
8. \$197 Wyndham Grand Chicago  
71 East Upper Wacker Drive, 312/346-7100



### **PARKING AND TRAVEL**

Public transportation is available from the suburbs and downstate Illinois to get to the Conference. Click the links to access schedules for [Amtrak](#), the [CTA](#), and [Metra](#).

### **Off-Site Parking**

A number of parking options are available in locations close to the headquarters hotels. [Click here to view Hyatt parking locations and prices.](#)

### **Transportation Centers:**

- Ogilvie Transportation Center, 1 mile
- Chicago Union Station, 2 miles
- Greyhound Bus Terminal, 2 miles
- Chicago Midway International Airport, 13 miles
- O'Hare International Airport, 17 miles

## Conference schedule at a glance

PLEASE NOTE: While most events will be held at the Hyatt Regency Chicago (Co-Headquarters), some events will be held at the Sheraton Grand Chicago (Co-Headquarters), and others at the adjacent Swissôtel Chicago. Rooms and locations will be listed in the official Conference program book and the Conference App.

### Friday, November 22

- All day ..... Exhibition of Educational Environments Display
- 7-7:30 a.m. .... Illinois ASBO Pre-Conference Seminars registration
- 7:30 a.m.-3:30 p.m. .... Illinois ASBO Pre-Conference Seminars
- 7:30 a.m.-5 p.m. .... Conference registration, IASB Delegate Assembly registration, and Legislative Information Desk**
- 7:30 a.m.-5:30 p.m. ... IASB Bookstore**
- 7:45-11:30 a.m. .... School Safety and Security Seminar
- 8:30 a.m.-5 p.m. .... IASB Info Center**
- 8-10 a.m. .... IASA Pre-Conference Session
- 8 a.m.-3 p.m. .... ICSA Seminar on School Law
- 8:30-noon ..... Illinois ASBO Professional Development Information Desk
- 8:30-9 a.m. .... Administrative Professionals' Program registration
- 8:30 a.m.-5 p.m. .... Exhibit Hall**
- 9-10 a.m. .... Panel Sessions
- 9 a.m.-3 p.m. .... Administrative Professionals' Program
- 9 a.m.-3 p.m. .... IASB Pre-Conference Workshops
- 10-11:15 a.m. .... IASB Resolutions Committee Meeting
- 10 a.m.-noon ..... IASA Pre-Conference Session
- 10:30-11:30 a.m. .... Panel Sessions
- 10:30-11:30 a.m. .... Conference Orientation Session
- 11:45-12:30 p.m. .... Illinois ASBO Pre-Conference Seminars Luncheon
- 1:30-3:30 p.m. .... Illinois ASBO Professional Development Information Desk
- 2-3 p.m. .... Panel Sessions
- 2-5 p.m. .... ICPEA meeting
- 3:30-5 p.m. .... First General Session — Speaker: Kai Kight

### Saturday, November 23

- All day ..... Exhibition of Educational Environments Display
- 7-8 a.m. .... Fellowship — Illinois Association of Christian Administrators (IACA)
- 7:30-8:30 a.m. .... Conference Orientation Session
- 7:30-11 a.m. .... Delegate Assembly registration
- 7:30 a.m.-5 p.m. .... Conference registration, IASB Bookstore, and Legislative Information Desk**
- 7:30-8:30 a.m. .... IASB Service Associates' Breakfast Meeting
- 8 a.m.-3:30 p.m. .... IASB Info Center**
- 8:30-10 a.m. .... Second General Session — Speaker: Matt Mayberry
- 8:30 a.m.-2 p.m. .... Exhibit Hall**
- 10 a.m.-5 p.m. .... Illinois ASBO Professional Development Information Desk
- 10:30-11:30 a.m. .... Panel Sessions
- 10:30 a.m.-noon ..... IASB Delegate Assembly
- 10:30 a.m.-4 p.m. .... Administrative Professionals' Program
- 11:30 a.m.-2 p.m. .... IASB Past Presidents' Luncheon
- 12:30-1:30 p.m. .... Panel Sessions
- 1:45-3:15 p.m. .... Carousel of Panels
- 2-3 p.m. .... Panel Sessions
- 3:30-4:30 p.m. .... Panel Sessions
- 7-9 p.m. .... IASB Past Presidents' Dinner

### Sunday, November 24

- 8-10 a.m. .... IASB Bookstore and Exhibition of Educational Environments Display**
- 9:30-11 a.m. .... Legislative Information Counter
- 8:30-9:30 a.m. .... Coffee and Conversation Sessions
- 9:45-11:30 a.m. .... Third General Session — Speaker: Kelsey Tainsh

# General sessions will entertain, teach, and inspire you



Friday, First General Session  
**Kai Kight**

Kai Kight is a classical violinist turned innovative composer, who uses music to inspire individuals and organizations to compose paths of imagination and fulfillment. Inspired by his mother who, when diagnosed with cancer, revealed regrets of not bringing her ideas to the world, Kight is on a mission to spark a global mindset shift in which ingenuity is the norm. Prepare to be mesmerized by his original music and personal stories of his transformation, and be inspired to bring your unique ideas forward.



Saturday, Second General Session  
**Matt Mayberry**

Matt Mayberry, a former Chicago Bears linebacker and currently one of the most-read columnists for *Entrepreneur* magazine, is an acclaimed author and peak performance strategist. Mayberry specializes in maximizing the performance of organizations, teams, and individuals. He shares innovative ideas and strategies to thrive in today's ever-changing business world. Mayberry helps audiences learn how to lead confidently and effectively through change by creating a personal action plan that will increase effectiveness.



Sunday, Third General Session  
**Kelsey Tainsh**

Kelsey Tainsh successfully overcame a brain tumor at the age of five and went on to be a happy, healthy kid and a champion athlete. At 15, the tumor returned and was followed by a crippling stroke. After losing function in her right side she became paralyzed with fear and self-doubt. Despite significant physical challenges, she graduated magna cum laude from the University of Florida and went on to work for a world-renowned company. Tainsh will share her courageous journey delivering a message of motivation, inclusion, and overcoming adversity.

# Learn from 100-plus Panel Sessions

Friday, November 22

9-10 a.m.

**State Seal of Biliteracy** — The Illinois State Seal of Biliteracy is an initiative that presents an award to graduating high school seniors who have demonstrated proficiency in English and another language. Learn the requirements, the responsibilities of the Seal Coordinator within districts, and the benefits to awarded students.

**Essential School Services: Your Regional Offices of Education and Intermediate Service Centers** — Save time and money using Regional Office of Education (ROE) and Intermediate Service Center (ISC) services. Get a brief overview of some ROE/ISC services and deeper exploration of others, plus an opportunity for Q&A and feedback about how the ROE/ISC can better serve your district needs.

10:30-11:30 a.m.

**Kindergarten Individual Development Survey (KIDS) Update** — In 2017, all kindergarten teachers in Illinois began observing their students on a common set of developmental measures using the Kindergarten Individual Development Survey (KIDS). Get updated on KIDS data and see how districts are using this information.

**Don't They Just Need More English?** — Obtain guidance on the needs of English Learners based on research and evidence-based best practice. Presenters will also address some common myths about English Learners and the best ways for them to acquire English fluency and excel academically.

**Conference Orientation: Navigating the Landscape** — Does your district have a leader attending the Joint Annual Conference for the first time? This session will review the Conference program, how and where to find assistance, directions, maps, sessions, and activities that you won't want to miss.

2-3 p.m.

**Innovative P.E. Programming** — Today's Physical Education is not the same as P.E. when you went to school. Come hear how three school districts have changed P.E. in their schools.

**It's All About the Money** — Key legislators will discuss the budget that was passed during the legislative session, including the revenue pieces to fund it, the potential graduated income tax, and new funding for school construction needs.

**Effective Financial Transparency** — Transparent communication and education strategies are crucial to effectively share district financial and forecasting information with boards, communities, and other stakeholders.

**Differentiation in High School: Meeting All Learners' Needs** — Teachers in Harvard CUSD 50 engaged in professional development to learn effective and sustainable methods to differentiate instruction. Early indicators suggest that key strategies, along with digital curriculum, keep students focused and on track.

**▲ School Safety: Reunification Drills and Next-Level School Safety Preparedness** — Learn how a PreK-12 district conducted a full-scale off-site evacuation and reunification drill. We will discuss student/staff preparation, communication, incident command structure, go-kits, chain of custody, traffic flow, and our collaborative partnership with local law enforcement.

**Recruiting School Board Candidates** — Ever wonder who's responsible for preserving your board? Answer this, and get practical recruiting tools. Board elections are cyclical; therefore, recruiting needs to be ongoing and systematic. Discover how and where to find qualified candidates, and how to approach them.

**Energy Procurement and Contracting: Opportunities and Dangers** — Gain valuable insight into the methods of purchasing energy as well as the pitfalls to avoid throughout the process. This presentation will also focus on cost components, timing, and financial implications of energy purchasing.

**Middle School Athletics and Activities** — Hear insight about the impact of interscholastic activities, how participation in these activities can add value and benefit to student learning, and how such programs can help your schools.

**▲ School Safety: Gaps in Preparedness 2019** — This presentation will open your eyes to the threats that affected Illinois schools during the 2018-2019 school year. Brought to you by the free School Safety Information Sharing Program.

**Learn "The Art of School Boarding"** — This presentation is described as "down-to-earth, honest, and straightforward." The Art of School Boarding draws on years of expert experience and is designed to provide an overview of fundamental concepts that make boards effective and individual board members exceptional.

KEY: ▲ Panels are part of the Safety and Security Seminar strand ([see p. 23 for more information](#)).

Friday, November 22

2-3 p.m. continued

**Pensions: Caps, Salaries, Buy-Outs, and Budgets** — Illinois has flip-flopped on end-of-career pension caps, mandated salary increases, and provided buy-outs. What's next? Can budgets keep up? And how will state and local policymakers navigate these changes?

**Understanding Your Financial Reports** — Find out what your board should be looking for and gain an understanding of both your audited financial reports and your monthly financial reports.

**▲ School Safety: Education in a Violent World: Introducing the PARA Mindset** — Steve Webb will provide practical guidance for keeping children safe at school, starting with the proper mindset. Learn about PARA (Preparedness, Awareness, Responsiveness, and Advocacy), Latin for “shield,” to help find a solution to eliminating violence in our educational systems.

Saturday, November 23

7:30-8:30 a.m.

**Conference Orientation: The First-Time Attendee** — Does your district have a leader attending the Joint Annual Conference for the first time? This session will review the Conference program, how and where to find assistance, directions, maps, sessions, and activities that you won't want to miss.

10:30 - 11:30 a.m.

**E-Learning for Emergency Days** — A new trend in public education entails using e-learning days instead of making up school days lost to emergencies such as snow, cold, or other unplanned closures. Three districts will share their structures and first-hand stories of implementation of this new way to “do school.”

**Superintendent Evaluation: It's a Team Effort** — Superintendent evaluation is a process, not a one-time event. Learn about IASB's best-practice approach to strengthening the board/superintendent relationship through a comprehensive evaluation process.

**Building Culture through Bargaining: An Interactive Seminar** — Join an interactive session on building culture through successful negotiation strategy. Panelists will discuss real-world proposals and successful bargaining strategies.

**The Art of Painless Negotiating**

— Negotiations are meant to expand relationships based on trust and lead to positive communication. We'll share strategies to prepare, focus on what is in the best interest of all, and set up a sound plan, as well as some out-of-the-box ideas.

**▲ School Safety: Roles of School Resource Officers** — Learn the proper roles of a good, effective school resource officer, and what an effective SRO does on a daily basis. SROs not only protect schools but are mentors, teachers, and role models to the students and districts they serve.

**PRESS and PRESS Plus: An Introduction** — Get an overview of IASB's PRESS and PRESS Plus services and learn how to use them as tools to review and update the board policy manual.

**Family Engagement: Fostering Meaningful Connections** — Schools often limit their family engagement activities to what is easy to measure: newsletters sent home, attendance at parent/teacher conferences, etc. We'll discuss how PTA programs and resources can help schools create meaningful family engagement that makes a difference.

**Executive Search Process** — Selecting a superintendent may be the most important responsibility a board undertakes. Learn the steps and review the critical aspects of the process. This panel is designed to assist anyone anticipating a superintendent, assistant superintendent, business manager, director, or principal change.

## SHARE THE SUCCESS PARTICIPANTS

Congratulations to these 31 school districts chosen from more than 65 proposals that were submitted for IASB's "Share the Success" presentations:

- Barrington CUSD 220
- Belvidere CUSD 100
- Bunker Hill CUSD 8
- Central SD 104
- CHSD 230
- Cobden CUSD 17
- Deerfield SD 109
- Elmhurst CUSD 205
- Evergreen Park ESD 124
- Fenton CHSD 100
- Flossmoor SD 161
- Genoa-Kingston CUSD 424
- Huntley Community SD 158
- Indian Prairie CUSD 204
- Lemont-Bromberek SD 113A
- Lindop SD 92
- Manteno CUSD 5
- North Palos SD 117
- Northern Illinois University
- Oak Grove SD 68, Green Oaks
- O'Fallon CCSD 90
- O'Fallon 203
- Oregon CUSD 220
- River Trails SD 26
- Shiloh Village SD 85
- Streator THSD 40
- West Prairie SD 103
- Western Illinois University
- Wheaton Warrenville CUSD 200
- Woodridge SD 68
- Yorkville CUSD 115

KEY: ▲ Panels are part of the Safety and Security Seminar strand ([see p. 23 for more information](#)).

Saturday, November 23

10:30-11:30 a.m. continued

### Managing School District Activity Funds

— This presentation has been developed to provide administrators with the guidelines for activity funds. The panelists will touch on different types of activity funds within a district as well as how to best control and manage those funds.

### ▲ School Safety: Threat Assessment to Bridge the School Safety Gap

— Tragedy has demonstrated that we must break out of our siloed approach to school safety. This multidisciplinary panel will discuss how collaboration is essential in bridging the gap to a proactive approach for identifying, responding to, and recovering from threats.

### New Landscape of Professional Learning for Ed Leaders

— Learn how IPA, IASBO, the LTC, and partners across the country are driving an innovative new approach to professional growth through a competency-based system. This system is designed to reward and recognize standards-based job skills critical to the education profession.

### Legislative Issues Impacting School Districts

— This panel of experienced legislators and the state superintendent of education will discuss issues from the 2019 legislative session and how they impact Illinois school districts.

### Closing the “Knowing-Doing” Gap

— Make the leap from “knowing what is right” to “doing what is right.” In this session, Superintendent Anthony McConnell and members of the Deerfield SD 109 school board share their journey to Closing the “Knowing-Doing” Gap.

### What Will the Spring 2020 Legislative Session Bring to Schools?

— Deputy Governor of Education Jesse Ruiz, along with education leaders in the Senate and House, will discuss key K-12 funding issues coming in the Spring 2020 legislative session.

### SB 100: Culturally Responsive Discipline Interventions

— Federal and state law requires districts to provide ongoing training to promote positive and healthy school climate. Learn how one district implemented professional development for cultural competence, social justice, culturally responsive teaching, and discipline.

### Improving Culture for Staff and Students: Positive Psychology

— To enhance education, the world’s best schools create a well-balanced system focused on academics and positive culture. A positive, engaged brain improves performance and culture and helps retain teachers and relationships. Positive psychology research can improve culture and fuel success.

### Career Technical Ed: Learning Spaces for Future Jobs

— Career and technical education programs are stepping up their game to prepare students for skilled jobs upon graduation. Businesses, hungry for a job-ready workforce, are jumping in to help. Learn to engage the business community and design learning spaces that simulate real work environments.

### Learn “The Art of School Boarding”

— This presentation is described as “down-to-earth, honest, straightforward.” The Art of School Boarding draws on years of expert experience and is designed to provide an overview of fundamental concepts that make boards effective and individual board members exceptional.

### Vaping, Marijuana, Opioids: Prevention through Knowledge

— What responsibility do schools have in educating students about the dangers of substance abuse? Discover how a nonprofit, principal, superintendent, and school board member found a proactive approach pivotal to educating students, staff, and parents about teen drug use.

### Starting Fresh: Effectively On-Boarding a New Superintendent

— Starting over with a new superintendent after a tough professional split can be challenging. But boards and superintendents can take a few key steps to increase communication, rebuild trust with the community, and forge strong relationships moving forward.



## IASB DELEGATE ASSEMBLY

The Association’s Delegate Assembly, comprised of one voting delegate from each member district, is the policy-making body of IASB. Through a vetted resolutions process, proposals presented by member school boards will be introduced, discussed, and voted upon. Final results will guide the Association’s position statements and staff in ongoing legislative efforts.

**Delegates will meet from 10:30 to noon on Saturday, November 23, in Regency A/B of the Hyatt Regency West Tower.** In addition to voting on resolutions, delegates will hear from the IASB president, executive director, and treasurer; and vote on officers.

A complete list of proposed resolutions will be mailed to member districts and will be posted on IASB’s website.

KEY: ▲ Panels are part of the Safety and Security Seminar strand ([see p. 23 for more information](#)).



**Striving for Equity and Excellence** —

This session offers specific examples of the steps DuPage HSD 88 took to create a school improvement and professional development plan focused on equity, and maintained that focus on providing access to college and career readiness experiences for all students.

**School Security Hot Topics** —

Administrators are bombarded with potential solutions to make schools safer. As incidents rise, so do debates on how best to protect our schools. Gain an understanding of emerging threats, and trends critical to effective strategic security planning for your district.

**Basics of School Finance: Revenues** —

Learn about the property tax cycle, Evidence-Based Funding and other sources of revenue for school districts.

**Transforming an Old Building After a Failed Referendum** —

Members of the district's Buildings and Grounds committee, including the district's architects, will share how they turned a failed referendum into a positive with the complete renovation of, and addition to, the district's old and inadequate junior high school.

**Change the Game with Twitter** —

In this “don't miss” session, you'll learn how Twitter can be effectively and easily used to transform public relations and create a professional network. Learn the “how-to” and “why” behind Twitter usage to promote a school district and build community.

**Board and Superintendent**

**Relationships** — To provide sound governance for a school district, the superintendent and board members must work together as a team. CCSD 168 will share experiences in building a strong relationship and explore five key areas foundational to a productive board/superintendent relationship.

**Too Close For Comfort? Risky**

**Relationships for Boards** — After this interactive session, you will be able to identify, prevent, and address “too close” relationships that put boards at risk, including relationships between board counsel and administrators, and school employees and students, and where community members may fit into this picture.

**The Basics of IMRF** — School districts are by far the largest employer group in the Illinois Municipal Retirement Fund (IMRF), representing approximately 86,000 out of 176,000 active members in the Fund. This presentation will provide an IMRF 101 overview, a look at its financials, and a peek at 2020 and beyond.

**Effective Meetings, Productive**

**Boards** — The term “school board” is virtually synonymous with “meetings.” A board needs to be good at conducting meetings. Evaluate your meetings and learn and share best practices necessary to conduct an effective board meeting, making good use of available time.

**Illinois Report Card 2019: New Data**

**Enables Success** — The award-winning Illinois Report Card provides data board members can use to monitor district performance, connect with community, and make policy decisions. NIU, ISBE, and local school board reps will highlight all you need to know about 2019's release.

**Is Your Board Working as a Team?**

**Try Governance** — The Indian Prairie CUSD 204 school board utilizes a variety of tangible strategies that allows for effective teamwork producing positive results. Board members and superintendents will walk away with actionable ideas and tools to bring back to their district that strengthen effective board governance.

**Bond Best Practices** — Issuing bonds is an increasingly complex endeavor. Discuss capital planning and debt structuring, as well as choosing a method of sale, and continuing compliance with disclosure and federal tax law requirements.

**▲ School Safety: Student Discipline and School Safety in a Post-Parkland World** —

School districts regularly face legal and practical dilemmas relating to student misconduct and school safety. We'll explore the complex legal issues involved in determining student discipline and balancing school safety with discipline.

**Celebrate Diversity: Culturally Responsive Communications** —

One in 4 Illinois children has a parent who was born outside the U.S. No longer is it enough to just translate, we must consider how each message is interpreted. INSPRA members share tools and tips for culturally responsive communications.

**Board Policy Work: Your Tool for Success** —

Learn how school boards can effectively maintain and use an up-to-date Policy Manual. Discover how your Policy Manual can help your board achieve even greater success with IASB's Foundational Principles as the basis for good governance.

**Does Your Board Have a Monitoring Plan?** —

An essential role of the school board is to consistently monitor district performance. Learn about IASB's practical approach for effectively monitoring district performance and improvement through board policy.

Saturday, November 23

12:30-1:30 p.m. continued

**Is Your District Ready for Synchronized Distance Learning?**

— The use of video conferencing can be an answer to teacher shortages and enhancing your curriculum by using distance learning to include interaction between students and instructors at different locations.

**▲ School Safety: School Building Threat And Vulnerability Assessment/Audit**

— Threat and vulnerability assessments are a multidisciplinary approach, looking at security from every angle to mitigate risk. From physical environment to human element to the role technology plays in buildings, a complete and comprehensive threat and vulnerability assessment is essential.

**The School Leader Paradigm: Becoming While Doing**

— The School Leader Paradigm provides a research-based framework for the acceleration of principal effectiveness and longevity. Join the Illinois Principals Association to explore and understand how this framework allows leaders to develop and sustain school culture, systems, and learning.

**You Can't Make this Stuff Up: Legal Review**

— Hear two experienced school lawyers discuss the legal highs and lows of the year and get advice on how to respond in your district.

**Think Smarter. Build Less. Get More.**

— The typical approach to building upgrades is to ask for more space, but smart districts are bucking the trend. Learn design strategies to build less, while gaining efficiencies, culture, and programs. Bigger isn't always better for excellent facilities.

**Teacher Shortage: Are We Making Progress?**

— With the conclusion of the 101st General Assembly's regular session, have we taken steps to close the teacher shortage gap? How will the bills the General Assembly passed concerning education improve our current situation?

**IHSA Updates**

— The Executive Director of the Illinois High School Association, Craig Anderson, will provide general updates on recent activity during the IHSA legislative period. Additional updates related to activities of the association will also be addressed.

**Bring Your Community to the Arena: Cheap Seats Not Allowed**

— Given political and societal tensions today, it is easy for board members to become isolated from the community. Empower your board by committing to community engagement that puts stakeholders in the front row. Cheap seats and rock throwing not allowed.

**Educator Employment Pipelines through Creative Partnerships**

— CHSD 230's district initiative focuses on expanding internal and external partnerships to build viable high-quality educator pipelines that include grades 9-12 curricular and co-curricular programs, student teaching and residency opportunities, branding, social media, and university collaboration.

**Preparing the Next Generation of Educational Leaders**

— Presenters will report on four years of a system-orientation approach and collaborative efforts. Hear how members of Illinois professional organizations, universities, and school districts develop, implement, and modify training and support for the next generation of school leaders.

**PROFESSIONAL DEVELOPMENT CLOCK HOURS FOR TEACHERS**



The Joint Annual Conference is an ISBE-approved activity and licensed Illinois educators who are either registered Conference attendees (board members) or registered guests of those attendees may receive nine (9) PD Clock Hours for attending the full Conference.

There is no cost to board members; however, there is a \$50 handling charge for non-board members who qualify for PD Clock Hours and attend the Conference as guests.

- To earn PD hours, you must sign in and sign out on the PD attendance roster at the Hyatt Conference registration desk.
- Illinois Educator Identification Number (IEIN) is required.
- Forms must be picked in person at the Conference.

**PD Clock Hours Sign In and Forms pick-up times:**

Friday 7:30 a.m.-5 p.m.  
Saturday 7:30 a.m.-3 p.m.

**PD Clock Hours Sign Out and Evaluation Form return times:**

Saturday 3-5 p.m.  
Sunday 8-10 a.m.

KEY: ▲ Panels are part of the Safety and Security Seminar strand ([see p. 23 for more information](#)).

Saturday, November 23

12:30-1:30 p.m. continued

### Current Trends in Collective Bargaining and Contract Management

— Explore issues in collective bargaining, contract management, and labor relations. Two experienced labor relations attorneys (labor and management) will present current information and host a Q&A session on collective bargaining.

**Board Academy** — Board Academy is a bi-monthly speaker series of professional learning opportunities, designed by and for board members from four districts. Planners will present ideas for creating an Academy in your area (including ideas for session topics, sponsorships, and speakers).

### Basics of School Finance:

**Expenditures** — Review business office operations and the business administrator's role in managing cash, meeting budget responsibilities, purchasing, state financial reporting, and overseeing the expenditure process, including ESSA requirements.

**Advanced Placement District of the Year** — Learn how Fenton CHSD 100 became Advanced Placement District of the Year by changing mindset, desiring to narrow the achievement gap, practicing equity at school, removing barriers and bias, and partnering with Equal Opportunity Schools.

1:45-3:15 p.m.

### Carousel of Panels

Join colleagues to benefit from an exciting assortment of panels. In one room, more than 20 topics will be presented simultaneously. You can pick and choose to participate in three different 30-minute presentations. The event will be held at the Sheraton Grand Chicago, Ballroom Level IV. See [page 14](#) for more information.

2-3 p.m.

### Engaging Your Community with What Matters Most

— Community engagement and strategic communications are key to a successful referendum. In 2018, Elmhurst CUSD 205 passed a \$168.5M referendum with nearly 62 percent support. Come learn how an intense four-year community engagement process laid the foundation for success.

**Decisions, Decisions** — Is it a board decision, or superintendent decision, or both a board and superintendent decision? Understand the nuances of decision-making in an interactive session with real-life scenarios.

### E-Learning Services: Legal Considerations for School Boards

— The use of e-learning services as part of curriculum and instruction for general and special education students comes with legal considerations that must be addressed by school boards. This panel will provide an in-depth review of these considerations.

### Rural Schools in the Crosshairs

— With public education seemingly at a significant crossroads, rural schools find themselves in a challenging and precarious position. This roundtable discussion will help rural districts navigate through the difficult issues that small districts face yearly.

### From Crisis to Comeback: A School Board's Turnaround

— Board lacking continuity? Facing financial struggles? Want more communication as a board member? Hear our story of financial crisis and superintendent turnover that became a comeback story, and learn practical strategies to improve the organizational health of your district.

### Setting District Goals and Direction

— Whether you call it setting district goals, strategic planning, or mission work, school boards are responsible for clarifying the district's purpose. Define key goal-setting terms and hear how two boards worked with IASB to ensure district direction and alignment.

### Need and Numbers: Board Policies for Equity and Accountability

— Lindop SD 92 will share how it strategically and intentionally created board policies based on data, including policies covering professional learning, cultural relevancy, SEL, and ISTE standards. Also, learn how Lindop established accountability goals, using district norms, to leverage achievement.

**A Day in the Life** — The business office is always busy. Do you ever wonder what it's really like to work there? Learn more about the work business managers do and how best to interact with your school business official.

### ▲ School Safety: Case Study in Developing and Exercising a Reunification Plan

— Examine the process used by two school districts and Illinois State University to develop a comprehensive K-12 parent-student reunification plan, and a follow-up exercise to test the plan. This three-year effort resulted in partnerships between first responders and schools.

KEY: ▲ Panels are part of the Safety and Security Seminar strand ([see p. 23 for more information](#)).

Saturday, November 23

2-3 p.m. continued

**Getting to Yes: Referenda Begin before the Board Says Yes** —

Boards of education face difficult decisions on whether to put an issue on the ballot. From data collection to surveys to community engagement, INSPRA panelists discuss what works and why and lessons learned, all leading to support for your district.

**Tips for Successful Board Policy Committee Members** —

Appointed to the policy committee? Spend some time with IASB's Policy Services team and learn some helpful tips and tricks to help you succeed in your new position.

**Career and Technical Education:**

**Perkins State Plan** — ISBE and the Illinois Community College Board will soon submit a new state plan for Perkins V. The draft will be shared and participants can provide feedback before submission, a chance to “rethink” Illinois Career and Technical Education.

**Planning for Building Maintenance and Operations Expenditures** —

Panelists will show how to identify and prioritize immediate and long-term building maintenance needs, and illustrate formulas for setting levels for cleaning and maintenance. Current sources of grant funds for energy conservation will also be covered.

**▲ School Safety: Appropriate Protocols for Cyber-Bullying, Sexting, and Vaping** —

This session will explain the appropriate course of action for when incidents of cyber-bullying and/or sexting have occurred between students. Also, best practices will be examined for when students are caught vaping/Juuling.

**Understanding Cost of Issuance for a Bond Issue** —

Discover the various costs of issuance for a bond issue and the correlation of variables in the determination of total fees. Gain a greater understanding of all this and become better informed for the district's next school bond issue.

**Going Green, Saving Green: Energy Efficiency Maximizes Money** —

From lighting retrofits in buildings, to EnergySTAR-rated new construction, and to current efforts to construct the state's largest solar array on school grounds, Huntley Community SD 158 is a leader in maximizing taxpayer dollars for educational benefit through enhanced energy efficiency.

**Educational Facilities Master Planning for the Future** —

Can districts ensure alignment between their educational vision and facilities without compromising value? An Educational Master Facility Plan allows communities to tie research and their facilities together, strengthening academic outcomes through a stakeholder-driven process.

**Legislative Issues Impacting School Districts** —

This panel of experienced legislators will discuss the hot topics of the 2019 legislative session and how these issues will impact Illinois school districts.

**Balcony to Dance Floor: Takes Two to Tango** —

Does your district experience communication gaps, disengagement, or inefficient meetings? Hear how one K-12 district board flattened and modernized organizational structure, processes, and stakeholder interactions to honor voice and increase transparency, empowerment, engagement, and accountability.

**Critical Collective Bargaining Strategies** —

A must-attend session for novice or experienced negotiators, this session will provide an overview of critical bargaining strategies for negotiating a labor contract.

**PBIS: Improving Learning Through Creativity and Celebration** —

The PBIS system has succeeded at Jefferson Junior High School. Learn the highs and lows of implementation, creative celebrations, and interventions, along with evidence of how this program has reduced incidents of student discipline, boosted attendance, and increased student achievement.



**EDUCATIONAL ENVIRONMENTS EXHIBITION**

If you are thinking of building or remodeling your facilities, solving a physical plant problem, or just dreaming about what your school facilities could be, visit the 2019 Educational Environments Exhibit. It is located in the foyer outside the Grand Ballrooms at the Hyatt Regency Chicago East Tower (Columbus Hallway). IASB Service Associates have invited business firms engaged in any aspect of designing, constructing, or equipping public school facilities to show off their best work at the 2019 Joint Annual Conference. Winning entries are chosen in various categories. Whether you're building, remodeling, or just daydreaming, you'll find a wealth of ideas.

KEY: ▲ Panels are part of the Safety and Security Seminar strand ([see p. 23 for more information](#)).

**Wellness for All: The Family Doctor is Back** — Learn how Belvidere CUSD 100 retired a \$900,000 debt in its health insurance fund, increased employee wellness participation, and reduced absenteeism. The solution: A free on-site health clinic staffed by a family physician and accessible to all participating employees.

**Renovating Older Buildings: A Blueprint for Success** — Learn how to identify, plan, and implement the processes Oak Grove SD 68/ Green Oaks (Libertyville) used to complete a five-year renovation of district facilities, including building assessment, budgeting the remodel, and finishing in the short summer construction timeframe.

**Planning for Success through a Strategic Planning Process** — In 2017 the Genoa-Kingston CUSD 424 board and administration worked together to write a new strategic plan for the district. We'll discuss the process and describe how this active document drives both board work and the superintendent evaluation.

**Working With Board Values, Bias, and Generational Differences** — Today's boards often reflect four different generations at work, with divergent values and biases. Learn how boards and superintendents can successfully use this generational diversity for teaming to reach common goals and make collaborative decisions for the common good.

**RFP/RFQs for Selecting Your Construction Project Team** — The Illinois ASBO Planning and Construction Professional Development Committee has created model RFP/RFQs. Hear from the authors of these documents and learn how your district can utilize these resources during selection processes.

**Strategic Communication: Take Control of Your Own Story** — No one is better suited to tell your district's story than you. The board's decision to hire a communications professional resulted in the district overcoming negative headlines by strategically communicating with constituents and building a brand the community trusts.

3:30-4:30 p.m.

**School Board Hearings: Getting Due Process Right** — School boards are frequently required to conduct board hearings, including those prior to employee discipline or termination. These hearings must comply with Constitutional requirements. This presentation will clarify the board's role, duties, and obligations in such hearings.

**Exploring the Benefits of a Board Self-Evaluation** — As school board members, you spend time discussing the performance of your school district. Why not take the opportunity to discuss your own performance? Learn the benefits of participating in a board self-evaluation and the options that IASB offers.

**What to Do When the Media Circus Arrives** — When the media shines the spotlight on your district, local stories can become statewide or national news. How you respond could make all the difference. Learn best practices and pitfalls in responding to reporters, FOIA requests, and student records requests.

**Board Presidents' Roundtable** — Gather with fellow board presidents to discuss shared experiences, questions, ideas, and frustrations. Your contributions and concerns will drive the conversation.

**Innovation and Inquiry Experiences in 21st-Century Classrooms** — Attend this session to learn how to create experiences in an environment conducive to 21st-century skills (including the 4 Cs of communication, collaboration, critical thinking, and creativity), including climate, divergent thinking, and flexible seating arrangements in a "future ready" classroom.

**#SocEnt: How Social Entrepreneurship is Changing Schools** — Meet a high school with a unique Social Entrepreneurship program, where students design and implement their own private businesses, for the public good. The results include 21st-century survival skills and authentic alignment to the district's mission.

**Protecting Students Using Video Surveillance and Door Access** — Schools are coming under increasing pressure to maintain and monitor school safety. Learn how video surveillance and door access control systems are helping meet that need, then discuss the connection between the systems and technology.

**Instruction and Finance as Partners, Budgeting for Achievement** — Long-range planning for student achievement requires a strong partnership between the instruction and finance departments. River Trails SD 26 piloted the GFOA Best Practices in School District Budgeting to improve student achievement in mathematics and sustainably fund continued success.

**Creating and Sustaining an Educational Foundation** — This session will provide information on how Streator THSD 40 staff and community members were able to create an educational foundation that now has a multi-million dollar endowment used to fund classroom grants and student scholarships.

**Is Our Superintendent Stressed Out? What Can We Do About It?** — This interactive session explores superintendent stress. Come learn about superintendent stressors, factors that influence stress, and how a stressed-out superintendent impacts a district. Recommendations for addressing superintendent stress will be shared.

# Carousel of Panels

Saturday, November 23

The Carousel of Panels will provide school officials a wide assortment of topics to learn from at the Joint Annual Conference. Presentations will be offered simultaneously in one room over a one-hour and 30-minute period. Attendees will be able to participate in three different panels of 30 minutes each. The event will be held Saturday, November 23 from 1:45 to 3:15 p.m. at the Sheraton Grand Chicago. The Carousel of Panels will include the following topics and presenting districts and organizations:



1:45-3:15 p.m.

- **School Construction: Transforming Your District** — Robbins Schwartz
- **Enhancing Instructional Skills in PLCs** — Calumet Public SD 132
- **Need a System for Gifted Placement Appeals? We've Got One** — Oak Grove SD 68/Green Oaks
- **Restorative Practices: A Road for Successful Implementation** — Woodland CCSD 50
- **Transforming Community Resources for Student Success** — NIU STEAM, Northern Illinois University
- **Individualized Plans Promoting Equity, Advocacy, and Growth** — Unity Point SD 140
- **Collaborate, Communicate, Innovate** — Waukegan CUSD 60
- **Bringing the Standards to Life: Facilitated Dialogue** — University of Northern Iowa
- **Creating Conditions to Leverage Collective Efficacy** — Community High School District 99
- **Socio-Political and Historical Foundations of Race** — Black Educational Advocacy Coalition of Illinois (BEAC), Thornton THSD 205, Elmhurst College, and Country Club Hills SD 160
- **Get Out and Lead: Building a Balanced Climate and Culture** — Manteno CUSD 5
- **Transform Your Library: Tech Tools to Make it Thrive** — Oak Lawn CHSD 229
- **There's No Place Like Home** — Calumet Public SD 132
- **Hot Topics in Labor and Employment for Illinois Schools** — Ottosen Britz Kelly Cooper Gilbert & DiNolfo, Ltd. and Wiedner & McAuliffe, Ltd.
- **Fiscally Responsible Selection of Curricular Resources** — Oak Lawn-Hometown SD 123
- **Virtual Coaching for Teachers and Administrators** — Consortium for Educational Change and McKendree University
- **How Can 4-H Help Your School Reach Your Goals?** — University of Illinois Extension and Blue Ridge CUSD 18
- **There's No Crying in PD** — Central CUSD 301
- **From a Fighting Board to a Fixing Board** — Creve Coeur SD 76
- **Future Ready: Growing Teacher Leaders** — Concordia University and Lake Villa CCSD 41
- **Our Journey Towards Trauma-Informed Schools** — Calumet Public SD 132
- **Understanding the Evidence-Based Funding Model** — Eastern Illinois University
- **Increasing the Engagement of Culturally Diverse Families** — Oak Lawn-Hometown SD 123
- **University and Schools Connect for Student Success** — NIU STEAM, Northern Illinois University
- **Facility Planning to Optimize Community Engagement** — Hononegah CHSD 207
- **From Insight to Intervention: Leading with Data** — Forecast5 Analytics and Flossmoor SD 161
- **Mock Suspension Hearing** — Klein, Thorpe and Jenkins, Ltd.
- **Developing Trauma-Responsive Rural Schools and Communities** — Consortium for Educational Change and McKendree University
- **Leaders Giving Voice: Improved Student Outcomes in High-Churn Schools** — University of Illinois-Chicago

# Coffee & Conversation

Sunday, November 24



Concerned with questions about your board role? Need to know more about solving issues facing your district, or preparing to lead for the world of tomorrow? Or do you want to discuss legal issues, share board tips, and become a better advocate of public education? Come learn from the experts and share ideas with your peers. We'll offer hot coffee to help you wake up and get the conversation going. Join us.

8:30-9:30 a.m.

**Aspiring Superintendents** — Whether they have completed requirements or are currently enrolled in coursework to become a superintendent, aspiring administrators won't want to miss this discussion with search staff experts from IASB and professional staff from IASA.

**Advocacy in Action: Teamwork for change in Illinois and D.C.** — Your Association carries an effective, locally developed agenda to lawmakers on your behalf. Meet your advocacy team members and join them to discuss how to work together to effect change in education policy.

**Legally Stumped?** — Contract issues for pension caps (6%-3%-6%)? Authority for armed security in schools? Sports participation by transgender students? Student mental health issues and threat assessments? Discuss legal issues with school attorneys and other school leaders facing the same challenges.

**Large District Networking** — Do you want to connect with other board members from large districts? Are you eager to hear from other board members who may have the same issues as you? Join us to meet, greet, and share.

**Rural Districts Networking** — Want to converse with rural districts that share issues such as less money, changing student census data, poverty, teacher shortages, unfunded mandates, rising costs, and outdated buildings? Sound familiar? Share concerns and solutions in this interactive discussion of key issues.

**Taking it Home** — Sharing what you learned, saw, and did at the 2019 Conference enables your school district community to understand the value of this professional development experience. Join the conversation, exchange highlights, and receive pointers and tips for your post-Conference report.

**Board Member/Parent Hat** — Many individuals who serve on local school boards do so because their children attend the schools. Explore the ways that a board member/parent can separate those roles and decide which hat to wear, and when.

**How Will We Collaborate? Going from I to We** — Does your board have agreements on team expectations? How might you reach agreement and develop board protocols around how you collaborate? Hear how clear board protocols can be used to communicate team expectations during the board meeting, between meetings, and more.

**Board Self-Control: Using Policy to Guide Board Actions** — Join us as we discuss situations that frequently divide boards and how the board policy manual can be used to help resolve conflicts.

**Board Presidents' Networking** — This is an opportunity for board presidents to gather and discuss shared experiences, questions, ideas, and frustrations.



## CONFERENCE BOOKSTORE:

### BOOKS, GIFTS, AND AUTHORS

The Conference bookstore is open each day of Conference and offers more than 3,000 titles. Come browse categories from school governance and leadership to general titles in management, school security, biographies, reference, self-help, and more. A children's book section and a wide variety of holiday gifts and merchandise will also be available.

Located in the **East Tower of the Grand Ballroom level of the Hyatt Regency Chicago**, the bookstore will also be the place to meet with authors of many of the books on display. A schedule of book signings will be posted on-site and in the Conference Program.

# Administrative Professionals' Program

Friday and Saturday, November 22-23, 2019 ■ Swissôtel, Chicago



Build knowledge, grow professional skills, and network with peers.

## Friday, November 22

### 9-10 a.m. Panel Sessions

**Living in the Google Cloud** — Are you new to G Suite for Education? Join us for a demo and discussion of navigating, sharing, and collaborating within Google Drive, Docs, Sheets, and Slides.

**Homeless Scenarios: Homeless or Not?** — This session will present various scenarios that schools likely will or have faced in identifying or servicing homeless students. Participants will take a quiz during the presentation to test their knowledge of the law. We promise to make this an engaging and fun learning experience.

**Understanding the Freedom of Information Act (FOIA)** — School districts are required to respond to public records requests submitted pursuant to Illinois' FOIA law. This presentation will cover the definition of public records, deadlines for responses, electronic records, fees for paper copies, and common exemptions used by school districts.

**Dealing with Difficult People** — From coworkers to that repeat caller with the same complaint, we all have to deal

with difficult people in the workplace. This session will discuss how to use active listening to overcome workplace dysfunctions and de-escalate difficult situations. Through presentation, discussion, examples, and activities, we will explore effective communication strategies to give you the skills and confidence to deal with difficult people.

### 10:30-11:30 a.m. Panel Sessions

**Google Forms and Sheets: Productivity Accomplices** — Are you comfortable with Google Apps but always seeking new tips, strategies, or workflows? Join us as we discover and discuss ways Google Forms and Google Sheets can conspire to enhance your work.

**We All Need Somebody to Lean On: Supporting Staff, Student, and Self Mental Health and Well-Being** — The unprecedented increase in student anxiety, depression, and self-harm impacts school district staff as well as others in the community. Administrative professionals are often the front-line responders to students, staff, and parents in severe distress. Staff actions are critical, but they are seldom


given the resources, training, or support to handle these situations. This session provides these and shares practices for administrative professionals to manage their own daily stressors as well as the post-emergency issues that inevitably arise following a high-stress event.

**Open Meetings Act (OMA) Nuts and Bolts** — When is the deadline for posting the agenda for the board meeting? What topics can the board discuss during closed session? What are reasonable rules for public comment period? We will discuss these issues and other requirements of OMA for board meetings.

**2019 IMRF Retirement Planning Workshop: Providing a Lifetime of Income Protection** — Learn with IMRF about the income protection you have while working and during retirement. The discussion will include how benefits are calculated and sustainable, the logistics of applying, health insurance continuation, voluntary contributions, pension increases after retirement, things to review with your employer before you retire, what happens if you rejoin the workforce and more on the details of providing for your retirement.

*Continued next page*

## Administrative Professionals' Program REGISTRATION

 All attendees must be **paid registrants**

**for the 2019 Joint Annual Conference;** however, there is no extra cost for this program.

Registration information is available at [www.iasb.com](http://www.iasb.com).

All individuals registered for Conference as administrative professionals are invited and encouraged to attend this program.

[Click here to register.](#)



# Administrative Professionals' Program

NEW

## Meet with an IASB Policy Director

Look for an email in mid-September with a link to schedule a 15-minute appointment with an IASB Policy Director.

Available times: Friday 9-11:30 a.m. and 1-3 p.m. and Saturday 10:30 a.m.-noon.



## Friday, November 22 *continued*

### 1-3 p.m. Overview / Holly Jack Outstanding Service Award / Opening Session

1 p.m. – **Overview: 16th Annual IASB Administrative Professionals' Program**

1:15 p.m. – **2019 Holly Jack Outstanding Service Award presentation**

1:40 p.m. – **Opening Session: 2019 Join the Journey** — Sonya Jones will motivate and inspire you to live your very best life and share skills to help you develop your life personally and professionally. Jones captured the attention and hearts of viewers with her upbeat attitude and dedication to succeed on NBC's TV show "The Biggest Loser." She brings that same positivity to her "Join the Journey" presentation, which encourages listeners to take as much care of themselves as they do for others, to find their "why" and keep it in mind, and to consistently emphasize the most important things in their lives.

## Saturday, November 23

### 10:30-11:30 a.m. Panel Sessions

**They Call Me "Dr. De," the Story of Columbine's Heart, Resilience & Recovery** — In April 1999, Frank DeAngelis was faced with the unthinkable, an event that redefined our country's perception of gun violence in schools and changed our way of thinking about "active shooters" and how police and staff respond to such threats. Faced with the worst, DeAngelis battled through the emotions, challenges, and day-to-day struggles that followed. Due to his strong leadership, a bond formed with the community, and together they moved forward.

**Law of the Draw (Q&A)** — Your job touches a lot of laws. Do you have questions about them? Write down your questions and drop them in "the hat" throughout the program. Seasoned lawyers will draw your questions from that hat and explain the law of each question they draw. Will your question be drawn?

### 12:30-1:30 p.m. Panel Sessions

**OMA's Gray Areas** — How do you properly apply the Open Meetings Act

to board-attended retirement parties and events, personnel agendas, committees, and board emails? Learn how to navigate OMA's gray areas knowledgeably and with confidence.

**SANTAS (Super Achieving Nice Talented Attentive Secretaries) Make the Season Special** — All are invited to celebrate excellence, enjoy laughter, grow in self-awareness, and attend our session. For everyone, from true believers to those with a little Grinch in them, it's never a bad time to talk about presents.

### 2-4 p.m. Panel Sessions

2 p.m. – **Implementing Board Policy: Your AP Manual** — Where are your administrative procedures? Are they customized and in alignment with your board-adopted policy manual? Learn how to build and maintain an effective Administrative Procedures manual so you're always ready for anything.

3 p.m. – **Updating Board Policy: What Requires Board Action?** — Policy language, footnotes, cross references, legal references, and more ... which updates need to be formally adopted by the board? Learn how to decipher this terminology so you are ready for the next round of updates.

### 2-4 p.m. Networking Panels

Would you like to hear more about topics involved in your role as an Administrative Professional? In one location, four roundtable panels will be offered simultaneously at 2 p.m. and four panels at 3 p.m. Participants will be able to select and attend two of these panels per hour. Facilitators will lead the conversation; however, participation by everyone is encouraged.

#### 2-3 p.m.

- Acclimating/Adjusting to a New Superintendent/Administrative Team
- Working Through Emotional Situations with Professionalism, Confidence, and Appropriate Responses
- Effective/Fun Stress Management
- Operationalizing Safety and Security in our Schools

#### 3-4 p.m.

- Diffusing Difficult Conversations before Involving the Superintendent
- Records Retention: Paper vs. Electronic Files
- Ethics and Integrity
- Hiring Substitute Teachers and Paraprofessionals

# Discover 225+ exhibits

## Exhibit Hall


### 71st annual Exhibit of School Services, Products, and Equipment

Plan to give yourself ample time to see and learn about new school services, products, and equipment from 8:30 a.m. to 5 p.m. on Friday, November 22, and 8:30 a.m. to 2 p.m. on Saturday, November 23, in the Riverside Center of the Hyatt Regency Chicago.

The Exhibit of School Services, Products, and Equipment has been part of the Joint Annual Conference for 70 years as well as an integral part of the Conference experience for participants. A complete list of exhibitors by name, description, and booth number will be available in the official Conference Program and on the Conference event app.



### Need a quick meal or coffee?

 Food and beverages will be available during Exhibit Hall hours:

Friday  
8:30 a.m.-4 p.m.

Saturday  
8:30 a.m.-2 p.m.

### EXHIBIT HALL HOURS

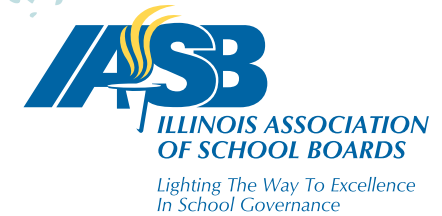
Friday, 8:30 a.m.-5 p.m.

Saturday, 8:30 a.m.-2 p.m.



The Conference attracts thousands of public education decision-makers, connects exhibitors with them personally, and places products and services in the hands and minds of many potential customers. [Interested in exhibiting? Click here.](#)

# Explore IASB services



## IASB Info Center

Tools and services available to individual school board members and the entire governance team

The IASB Info Center will be the site for materials, activities, and conversations that highlight training, policy, resources, information, and expertise available to IASB member districts.

- See demonstrations of web-based policy services, online learning opportunities, and navigating the new [IASB website](#).
- Meet or reconnect with your IASB Division Officer, Field Services Director, Executive Searches Consultant, or other knowledgeable staff members.
- **PRESS** and **PRESS Plus** subscribers: Sign up to receive targeted support.
- Learn how to make the most of your Conference through an individual or small group orientation.

**Friday, 8:30 a.m.-5 p.m.**  
**Saturday, 8 a.m.-3:30 p.m.**

Columbus G/H, Ballroom Level,  
Hyatt Regency East Tower

- **Enter to win various prize drawings.**
- **Pick up your Conference badge ribbons.**



# Other Conference activities

## Strategically Placed: Educators' Eternal Impact on At-Risk Youth

**Saturday, November 23, 7-8 a.m.** — The Illinois Association of Christian Administrators exists to positively support leaders

in public schools. If you are an administrator or board member in a public school district, wake up early to enjoy a time of fellowship, prayer, networking, and a positive message of hope. [illinoisaca.weebly.com](http://illinoisaca.weebly.com) and Twitter [@illinoisaca](https://twitter.com/illinoisaca)



Keynote: **Pastor Jon Kelly**, Chicago West Bible Church



### INFORMATION & UPDATES

More information about this year's Conference will be posted as it becomes available.

Receive email notification of new online content by subscribing to [IASB's Online Update](#). Follow us on [Facebook](#) and [Twitter](#) or use the official Conference hashtag, [#ILjac19](#) for additional announcements.



### ATTRACTIONS

There is a great deal to do in Chicago — and it doesn't have to cost money. The Magnificent Mile Lights Festival takes place just across the Chicago River, with the parade route running down Michigan Avenue and past the Hyatt Regency Chicago. [Click here for details](#).

Want to know more about other things to see and places to visit? Find a directory of the attractions, tours, live music, museums, sport teams, and theaters of Chicago's Magnificent Mile here: [www.themagnificentmile.com/attractions/](http://www.themagnificentmile.com/attractions/)

# IASB Pre-Conference Workshops

November 22, 2019 ▪ Sheraton Grand Chicago

Mix and match two half-day sessions or choose a full-day workshop

Those who register for the 2019 Joint Annual Conference can choose from full- and half-day Pre-Conference Workshops on Friday, November 22, at the Sheraton Grand Chicago. These workshops are open only to IASB members and will conclude prior to the first General Session. **Advance registration and additional fee are required.**



## FULL-DAY WORKSHOPS:

- Professional Development Leadership Training (PDLT) and Performance Evaluation Reform Act (PERA) Training for School Board Members
- The Basics of Governance
- Leading Leaders: The Job of Board President


## HALF-DAY WORKSHOPS:

- Attention Pays
- Balancing Effective Governance and Transparency: Advanced Issues
- Equity: An Educational Imperative
- School Finance for Board Members
- The Happiness Advantage

[Click here for more information.](#)



## Pre-Conference Workshops REGISTRATION

 All attendees must be paid registrants for the 2019 Joint Annual Conference. **Advance registration and additional fee are required to attend the Pre-Conference Workshops** (\$280 for full-day workshops; \$140 for each half-day workshop; fees include materials and a meal).

All workshops are a part of IASB's LeaderShop Academy program.

Registration instructions are posted at [www.iasb.com/jac19/register.cfm](http://www.iasb.com/jac19/register.cfm). Additional questions may be directed to [pgoone@iasb.com](mailto:pgoone@iasb.com) or 217/528-9688, ext. 1103.

# Other Pre-Conference events

## Illinois ASBO Pre-Conference Seminars

**November 22, 2019 ▪ Swissôtel**

Pre-Conference Seminars will be offered to school business officials on **Friday, November 22 at the Swissôtel at 7:30 a.m.** These workshops are held in conjunction with the annual Conference.

- Seminar on School Finance - AAC #1062
- Developing and Delivering High Impact Presentations - AAC #1906
- Debt Issuance from A to Z: Important Topics Administrators Need to Know - AAC #821



 **Advance registration and additional fee are required.** To learn more about these events and to register, visit [www.iasbo.org/joint](http://www.iasbo.org/joint)

## IASA Pre-Conference Sessions

**November 22, 2019 ▪ Hyatt Regency Chicago**

Pre-Conference Sessions will be offered to active IASA members on **Friday, November 22 at the Hyatt Regency Chicago.**




**Adult SEL/Self-care for Educators — 8 a.m.-10 a.m.**

Learn strategies on how to take care of YOU. School administrators and school board members are charged with serving others. But in order to serve others, we need to make sure our own physical and mental health is taken care of.

**Celebrating Women in Leadership: Learning, Leading, Living — 10 a.m.-noon**

This workshop will provide a more in-depth opportunity for female leaders across the state to network, celebrate and share their inspiring stories of leadership.

 **Advance registration required.** This session is open to IASA active members only. [Register for Adult SEL/Self Care](#) • [Register for Celebrating Women in Leadership](#)




ILLINOIS COUNCIL OF  
SCHOOL ATTORNEYS

**Annual Seminar  
on School Law**

**November 22, 2019  
Hyatt Regency Chicago**

This program allows Illinois attorneys to discuss significant legal issues currently facing their school clients. The seminar will be held on **Friday, November 22, 8 a.m.-3 p.m. in the Crystal B/C Ballrooms at the Hyatt Regency Chicago.**

 **NOTE: This event is open only to school attorneys. Advance registration and fee required.** For more information, call IASB and ask for Bridget Trojan, 630/629-3776, ext. 1236.

# School Safety and Security Seminar

November 22, 2019 ▪ Hyatt Regency Chicago

## Preparation for School Safety

The top concern for all school administrators and board members is the safety of their students and staff. For the best protocol of keeping a school safe, it takes both the school district and the local community. This seminar will be open not only to school administrators, board members, and resource officers, but also to community emergency personnel. School districts are encouraged to reach out to their community emergency providers and invite them to attend the seminar alongside school personnel.

This seminar will provide the latest information with presenters focusing on different aspects of school safety such as:

- Resources to help school districts be more effective and strategic in their security planning.
- Learning where, how, and when to look for precursors on social media.
- Hear from the former principal of Columbine High School, who lived through the devastating Columbine tragedy and shares what's been learned in years since.

Also, there will be nine additional school safety panel sessions during the Joint Annual Conference for those registered for the Conference. These panel sessions will touch on different aspects of school safety. **At the time of Conference, look for these safety symbols ▲ in the Conference Program booklet for any safety panels.**

[Click here for complete information.](#)

## School Safety Seminar REGISTRATION

 Seminar space can be held with advance payment of \$140 by purchase order or credit card. A 3% transaction fee applies to all credit card payments. Advance registration will be accepted until **noon on Friday, November 14, 2019**, as long as space is available.

- **IASB Members** — Register online at [www.iasb.com/jac19](http://www.iasb.com/jac19). Note: IASB member district participants (school board members, school administrators, and school business officials) must be registered for the Joint Annual Conference in order to attend the School Safety and Security Seminar, and pay the additional Seminar fee.
- **Non-Members** — Please register by phone. Contact Chris Montrey (ext. 1143) at 217/528-9688 (or [cmontrey@iasb.com](mailto:cmontrey@iasb.com)).

**On-site registration** (\$190), if space is available, will take place at the Hyatt Regency Chicago beginning at **7:30 a.m. Friday, November 22.**

### Registration Fees:

#### Half-Day School Safety and Security Seminar:

- \$140 (\$190 on-site)  
Includes continental breakfast

#### Joint Annual Conference:

- \$499 (\$525 on-site)  
Includes eight additional safety and security panel sessions and full Conference access

# Conference resources

## Create your own Conference schedule

Create your personal schedule to take with you to Chicago. An online Conference planner, **available in mid-October**, can be accessed using the Conference app or IASB website. Filter by day or topical track, select an event to view more details, and choose which events to add to your mobile or desktop calendar. You can also email or print a schedule.

## Conference handouts

IASB members will be able to access handouts and presentations received prior to Conference (login required). Handouts and presentations will be **available starting Friday, November 15, 2019**.

## Conference app



Download the Conference app to review session descriptions, see who will be presenting, view exhibitors and contacts, access meeting room maps, and more. The app will be available to download from the Apple App Store or Google Play Store. **Watch for more communication from IASB this fall to notify you when the app is available for download.**

## Connect with IASB

Keep up with live updates throughout the three-day Conference on IASB's Twitter feed (@ILschoolboards) and [Facebook page](#). Be sure to use the Conference hashtag [#ILjac19](#) to share your Conference experience, takeaways, and photos.



# [#ILjac19](#)