

FINANCIAL DATA

EAV .....	\$81,761,433
Bonds Outstanding .....	\$ 6,295,000
Total Budget Revenue .....	\$ 6,340,022
TAX RATE —	
Education .....	2.7600
Operations & Maintenance.....	0.4900
Transportation.....	0.2000
Working Cash.....	0.0500
I.M.R.F.....	0.1000
Tort Immunity.....	0.2700
Bond & Interest .....	0.6600
Fire Prevention/Safety.....	0.5000
Social Security .....	0.1100
Special Education.....	0.0400
Other .....	0.0500
TOTAL .....	4.7800
ISBE Financial Profile Status: Recognition	

BOARD OF EDUCATION

The Hamilton CCSD 328 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name .....	*Years
Matthew Starr, President .....	15
Anthony Capaldo, Vice President.....	11
Doug Summers, Secretary.....	23
Kayla Kazukauskas, Board Member.....	5
Robert Hymes, Board Member .....	1
Craig Harmon, Board Member.....	1
Josey Huls, Board Member .....	3

\*Years served on the Hamilton CCSD 328 Board of Education.

IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- Excellent written and verbal Communication Skills/Collaborative
- Develops and works cooperatively/effectively with BOE
- Facilitates meaningful and ongoing Family/Community Engagement
- Has Finance/Budget expertise
- Ensures an Inclusive, Safe School Environment
- Develops a shared Mission, Vision and Core Values
- Fosters a Professional Culture for Educators

Previous experience as a teacher and administrator is required.

Residency in the school district is strongly preferred.

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

Hamilton CCSD 328 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.

APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets.

Please begin your application process at: <https://www.applitrack.com/IASB/onlineapp>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) on March 1, 2024 and upload the following documents to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements\*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

\*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at [www.isbe.net](http://www.isbe.net).

Announcement of Vacancy

# Superintendent

## Hamilton CCSD 328



VISION STATEMENT

*The Hamilton Community Consolidated School District 328 provides opportunities to prepare students for a successful future of their choice and to become productive citizens in their community.*

MISSION STATEMENT

*The district is committed to providing every student with quality academic and extra- curricular experiences in a positive, supportive, and safe learning environment.*

January 2024

ANNOUNCEMENT OF VACANCY

The Board of Education of Hamilton CCSD 328, Hamilton, Illinois is seeking qualified applicants for the position of Superintendent. The Board wishes to select a superintendent who will begin work on July 1, 2024.

It is anticipated that the total compensation package will be based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

GENERAL INFORMATION ON THE DISTRICT AND THE AREA

**LOCATION** — Hamilton is in Western Illinois on the Mississippi River. Iowa and Missouri are both minutes away. Hamilton High School is located at 1100 Keokuk Street and Hamilton Elementary is located at 1830 Broadway.

**TYPE** — PreK-12; 607 Students.

**OFFICE** — 1830 Broadway Street, Hamilton, IL 62341.

**STAFF** — 2 Principals, 52 Teachers, 26 Support Personnel.

**CENTRAL OFFICE PERSONNEL** — Superintendent, Bookkeeper, and Unit Secretary.

**CURRICULUM** — Hamilton CCSD 328 is committed to academic excellence. Curriculum is central to our mission. A comprehensive, modern, and relevant curriculum is provided for ELA, Mathematics, Science and Social Sciences. Students also receive instruction in art, music and physical education. Curriculum is supported through the use of co-teaching.

**SPECIAL PROGRAMS** — The District offers Band, Choir, FFA, National Honor Society, WYSE, athletics and a litany of opportunities for involvement and growth.

**SPECIAL SERVICES** — The district offers multiple sections of Pre-K and coordinates with the ROE for additional sections. The district offers full day kindergarten. The district offers special education services (social work, school psychologist, speech, paraprofessionals, special education director in-house and additional services through partnership with the West Central Illinois Special Education Cooperative (WCISEC).

**FACILITIES** — The district maintains two campuses: a 9-12 Campus and a P-8 campus on several acres within the city of Hamilton. Both facilities have received significant upgrades and improvements, with a large renovation and addition at the Elementary Campus and Gym, HVAC and control upgrades at the high school campus.

**TRANSPORTATION** — The district maintains and operates its own fleet of busses and support vehicles.

**FOOD SERVICES** — The district operates its own food service program onsite. Meals are prepared at both locations and the district has its own Nutrition Services Director.

**DIST. WEBSITE** — <https://www.hhs328.com/>

**MEMBER OF** — Illinois Association of School Boards, Illinois High School Association, Illinois Elementary School Association, Carl Sandburg Community College System.

**MEDICAL** — Carthage Memorial Hospital is located roughly 10 miles to the East of Hamilton and large hospitals are close by in Quincy IL and Burlington IA.

**RECREATION** — Hamilton boasts a large, fantastic park district with disc golf, swimming pool, camping, outdoor bandstand, trails, ball fields, and several pavilions. The Mississippi River is a popular choice for boating, fishing, and recreation. The area is known for its high concentration of geodes and supports related recreation activities.

**PLACES OF WORSHIP** — The District is in proximity to many places of worship and several denominations.

**RETAIL** — The district offers light, local retail and is in proximity to retail shopping in Keokuk IA, Quincy IL and Burlington IA.

**FRATERNAL AND PROFESSIONAL ORGANIZATIONS** — Big River United Way and Hamilton Kiwanis Club are present and Active.

**COLLEGES** — Carl Sandburg College, Quincy University, John Wood College, Western Illinois University are nearby.

**INDUSTRY** — There is a diverse range of industries, retail, manufacturing, agriculture, healthcare, food services, and small-scale service businesses located in the area.

**NON-TUITION WAIVER** – the district allows non-resident children of employees to attend tuition-free.

PROJECTED TIMELINE

**Application Deadline:**  
**March 1, 2024 by Noon (CST)**

**Candidates Presented to Board:**  
**March, 2024**

**Board Interviews Candidates:**  
**April, 2024**


**New Superintendent Appointed:**  
**April, 2024**

**New Superintendent Begins:**  
**July 1, 2024**

Applicants will be required to provide responses to the following online application statements:

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Vic Zimmerman, Ed.D., Consultant, Executive Searches, (217) 528-9688, ext. 1135



Illinois Association of School Boards