

FINANCIAL DATA

EAV	\$ 132,149,998
Bonds Outstanding	\$ 9,895,000
Total Budget Revenue	\$ 8,762,696
TAX RATE —	
Education	2.5000
Operations & Maintenance.....	0.5000
Transportation.....	0.2000
Working Cash.....	0.0500
I.M.R.F.....	0.0676
Tort Immunity.....	0.2528
Bond & Interest.....	1.0047
Fire Prevention, Safety.....	0.0500
Social Security.....	0.0715
Special Education.....	0.2528
Other (Lease.....)	0.0507
TOTAL	5.0001

THE BOARD OF EDUCATION

The Brimfield CUSD 309 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name.....	*Years
Steve Updyke, President	7
Jason Snyder, Vice President.....	2
Brent Graham, Secretary	7
Todd Johnson	5
Mark Bell.....	3
Patrick Meyer	3
Katie Kappes.....	2

**Years served on the Brimfield CUSD 309 Board of Education.*

IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- acts with integrity, fairness and in an ethical manner.
- ensures the management of the organization, operation and resources for a safe, efficient and effective learning environment.
- promotes the success of every student by facilitating the development, articulation, implementation and stewardship of a vision of learning that is shared by all stakeholders.
- has experience in planning both long and short range district goals with the Board of Education.
- advocates, nurtures and sustains a school culture and instructional program conducive to student learning and staff professional growth.
- collaborates with faculty and community members, responds to diverse community interests and needs, and mobilizes community resources.
- has proven abilities in human relations and communications.
- has the ability to work cooperatively with all stakeholders.
- has the ability to interpret complex educational and financial data to the Board, staff and community.

Previous successful teaching and administrative experience is preferred.

Previous successful superintendent experience is preferred.

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand delivered or faxed application packets.

Please begin your application process at: <https://www.applitrack.com/IASB/onlineapp>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CT) March 28, 2023, and upload the following documents to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at www.isbe.net.

**Announcement of Vacancy
Superintendent
of Schools
Brimfield CUSD 309**



March 2023

ANNOUNCEMENT OF VACANCY

The Board of Education of Brimfield CUSD 309, Brimfield, Illinois is seeking qualified applicants for the position of Superintendent of Schools. The Board wishes to select a superintendent who will begin work on July 1, 2023.

It is anticipated that the total compensation package will be based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

GENERAL INFORMATION ON THE DISTRICT AND THE AREA

LOCATION – Brimfield Community Unit School District #309 is a Bright Futures through twelfth grade unit school district in Brimfield, Illinois. Brimfield is located in Peoria County. Students in Brimfield, Edwards, and Kickapoo all come to Brimfield CUSD #309. 20 miles west of Peoria. 30 miles east of Galesburg.

TYPE — K-12; 609 Students.

OFFICE — 323 E. Clinton St., Brimfield, IL 61517.

STAFF — 2 Principals, 1 Assistant Principal, 47 Teachers, 17 Paraprofessionals.

CENTRAL OFFICE PERSONNEL — Superintendent, One district administrative assistant (.75 FTE), one full-time bookkeeper.

CURRICULUM — **Brimfield Grade School** prides itself on researching and implementing the most effective instructional resources available for our students and staff.

Brimfield High School uses a variety of instructional resources for the various courses taught.

English Language Arts:

English I and English II use HMH Collections 9, 10 as the main curricular resource. Junior and senior

year English is broken into semester courses. Each junior and senior takes a literature-based course one semester and a writing-based course the other semester. Expository, Creative Writing, Reading and Writing for Inquiry, American Culture, Speech Communications, and Literature & Popular Culture

Sciences:

Physical Science, Biology, Biology II, Chemistry, Chemistry II, Physics, and ICC Dual Credit Anatomy & Physiology and Concepts of Biology

Social Science:

Geography, US History 1 and 2, World History, Psychology, Civics, and Introduction of Behavioral Studies

Mathematics:

Algebra 1 & Algebra 2, Geometry, and Pre-Calculus & Calculus

Elective Curricular Resources:

Parenting, Family Careers, Health, Spanish 1 & 2, and Spanish 3 & 4

Foods and Nutrition Agriculture:

Intro to Ag, Ag Mechanics, Ag Business, and Horticulture

SPECIAL PROGRAMS — ELL

SPECIAL SERVICES — Member of the Special Education Association of Peoria County.

FACILITIES — Brimfield Grade School (Bright Futures – 8); Brimfield High School (9-12)

TRANSPORTATION — District run transportation department. 1 director. 7 regular division routes. 1 mid-day Bright Futures route. District transports special needs students to other districts dependent upon student needs. Buses stored off campus at leased facility.

FOOD SERVICES — Cafeteria workers prepare food on campus. District employs 1 cafeteria manager and 10 cafeteria servers.

DIST. WEBSITE — www.brimfield309.com

MEMBER OF — Illinois Association of School Boards, Illinois High School Association, Illinois Elementary School Association, High School District Organization of Illinois, Association of Illinois Rural and Small Schools.

MEDICAL — OSF Family Medical, Brimfield; OSF St. Francis Hospital, Unity Point Methodist Hospital, Unity Point Proctor Hospital, Peoria; OSF St. Mary Hospital, Galesburg; Cottage Hospital, Galesburg; Brimfield Family Dentistry, Brimfield, IL.

RECREATION — There is access to the Illinois River in Peoria which is perfect for fishing and boating. Brimfield is also located near Jubilee State Park.

PLACES OF WORSHIP — Brimfield Evangelical Free Church; Brimfield United Methodist Church; Union Church UCC - Presbyterian – Brimfield; Saint Paul Lutheran Church – Brimfield; St Joseph Parish - Catholic – Brimfield; Christ Alive Community Church – Edwards; St Mary's Church - Catholic – Kickapoo; Bethany Baptist – Edwards

RETAIL — Shoppes at Grand Prairie - Peoria and Northwoods Mall – Peoria.

FRATERNAL AND PROFESSIONAL ORGANIZATIONS — Brimfield American Legion; Brimfield Men's Club; Brimfield Food Pantry.

COLLEGES — Illinois Central College, Carl Sandburg College; Bradley University.

INDUSTRY — Major employers: Brimfield CUSD #309, Kress, Many small businesses, gas stations, auto mechanics, used and new car dealerships, pharmacies and others.

A PROJECTED TIMELINE

Application Deadline:
March 28, 2023 by Noon (CT)

Candidates Presented to Board:
April 2023

Board Interviews Candidates:
April 2023

New Superintendent Appointed:
By the end of May 2023

New Superintendent Begins:
July 1, 2023

Applicants will be required to provide responses to the following online application statements:

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members) while focusing on a positive environment / culture.
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Thomas F. Leahy, Director, Executive Searches, 217-528-9688, ext. 1153



Brimfield CUSD 309 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.