
Announcement of Vacancy
Superintendent of Schools
Woodland CCSD 50
Gurnee, Illinois



MISSION:

Woodland District 50 empowers our children to reach their potential by providing exceptional learning experiences that foster critical thinking in a nurturing learning community.

OUR VISION:

Together, inspiring tomorrow's creators, thinkers and leaders.

August 2021

ANNOUNCEMENT OF VACANCY

A PROJECTED TIMELINE

THE SCREENING TEAM

APPLICATION INSTRUCTIONS

The Board of Education of Woodland CCSD 50, Gurnee, Illinois is seeking qualified applicants for the position of Superintendent of Schools. The Board wishes to select a superintendent who will begin work on July 1, 2022.

It is anticipated that the total compensation package will be regionally competitive based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

Application Deadline: October 7, 2021 by Noon (CST)

Candidates Presented to Board: October, 2021

Board Interviews Candidates: November, 2021

New Superintendent Appointed: December, 2021

New Superintendent Begins: July 1, 2022

A Screening Team from the Illinois Association of School Boards has been selected to assist the Board of Education in securing and screening applicants. The team will include:

Alan Molby, Consultant, Executive Searches, Illinois Association of School Boards, Lombard, Illinois.

Dr. Patricia Sullivan-Viniard, Consultant, Executive Searches, Illinois Association of School Boards, Springfield, Illinois.

IASB has an online application process and does not accept mailed, emailed, hand delivered or faxed application packets.

Please begin your application process at: <https://www.applitrack.com/IASB/onlineapp>

Applicants will need to establish a user name and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by Noon (CST) October 7, 2021 and upload the following documents to receive consideration:

1. A formal letter of application indicating your desire to be a candidate for this position.
2. A formal resume that includes a summary of achievements in administrative positions, educational vision and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least three recent letters of reference dated within the last 3 years.
4. Copies of transcripts from each college/university attended. (Please redact/remove your social security number and birthdate before uploading any of these items).
5. Proof of qualification and licensure to be a superintendent in the state of Illinois (copy of the administrative licensure with all related endorsements*) or other evidence showing qualification to be a superintendent in another state. (Please redact/remove your birthdate before you upload this document).

*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Division of Professional Preparation, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at www.isbe.net.

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Al Molby, Consultant, Executive Searches, (630) 629-3776, ext. 1235.

GENERAL INFORMATION ON THE DISTRICT

THE DISTRICT

LOCATION — Woodland School District 50 is located in northern Lake County not far from the Wisconsin border to the north, and Lake Michigan to the east. The District serves all of unincorporated Gages Lake, Grandwood Park, and Wildwood and parts of Gurnee, Grayslake, Park City, Third Lake, Old Mill Creek, Wadsworth, Lindenhurst, and Waukegan. The communities we serve encompass rural areas, suburban centers and tourist communities, and our students come from a wide range of economic backgrounds.

TYPE — PreK-8; 5,000+ Students.

OFFICE — 1105 N. Hunt Club Rd., Gurnee, IL 60031.

DISTRICT STAFF — 4 Principals, 15 Assistant Principals, 514 Teachers, 318 Support Personnel.

CENTRAL OFFICE PERSONNEL — The Educational Support Team is comprised of ten executive level personnel including the Superintendent, Associate Superintendent of Business Services, CSBO, Associate Superintendent of Education, Associate Superintendent of Teaching and Learning with Equity, Assistant Superintendent of Special Education, Executive Director of Human Resources, Director of Technology, Director of Transportation, Director of Operations and Facilities and Communications Manager.

Many of the executive level positions have administrative staff to assist them in their duties including: Fiscal Services Supervisor, Assistant Director of Educational Supports and Innovation, Assistant Director of Teaching and Learning, Assistant Director of Language Acquisition, Assistant Director of Human Resources, Manager of Technology Services and Facilities Manager.

Most departments have a secretary or assistant, and many have office assistants as well.

CURRICULUM — The Department of Teaching and Learning oversees all aspects of teaching and student learning, Kindergarten through 8th Grade in all subject areas. The Department also oversees specialized programs such as services for English Language Learners, Dual Language, and advanced services in math and reading. The Department coordinates professional development, manages and reports on multiple assessment systems, and coordinates numerous activities with the Illinois State Board of Education for reporting requirements and supplemental funding methods.

SPECIAL PROGRAMS — The Educational Services Department is responsible for supporting all educational programs and support services of the district, including Special Education. This department oversees district-wide discipline policies and procedures, the Parent/Student Handbook, Positive Behavior Interventions and Supports, coordinates home/hospital instruction, health services, homeless students and Wildcat Summer Adventures. The Associate Superintendent of Education functions as a community liaison to agencies such as Healthy Communities, Healthy Youth and Rotary Club of Gurnee as well as emergency services and crisis management. The Associate Superintendent of Education also serves as the District Records Custodian.

SPECIAL SERVICES — The Special Education Department is responsible for the provision of a full continuum of special education and Section 504 services to students with disabilities. The Department is comprised of dedicated personnel including administrators, secretary, records assistant, teachers, paraprofessionals, psychologists, social workers, speech, physical and occupational therapists, adaptive physical education teacher, hearing and vision specialists, assistive technology facilitator and board certified behavior specialists.

FACILITIES — The Operations and Facilities Department is responsible for over 1,000,000 square feet of buildings which includes four grade level centers:

Primary - EC and K

Elementary – 1-3

Intermediate – 3rd Dual Language, 4 and 5

Middle School – 6-8

One administration building, two transportation buildings and two groundskeeping buildings. This Lake County elementary district consists of 146 acres of district property and oversees construction, vendors, contractors, architects and engineering efforts, Health Life Safety, annual inspections, integrated pest management program, asbestos management planning and other programs outside the education arena. Recently, the district installed solar panels at its elementary and intermediate schools under a Power Purchase Agreement (PPA) with Calibrant, a division of Siemens Corporation.

TRANSPORTATION — Woodland School District 50 leases regular and special education buses and offers transportation to all students to and from school. The district has a three tier bus system to allow for all students to be transported as there are staggered start times for each grade center. Woodland transportation staff are in the Union and part of the wall-to-wall Collective Bargaining Agreement.

FOOD SERVICE — Woodland utilizes the National School Lunch Program for meal service. Meals are prepared and served by a 3rd party vendor. Three of the four school buildings operate full kitchens. The remaining school building receives daily deliveries.

MEMBER OF — Woodland Community Consolidated School District 50 is a member of various national, state and local organizations. These include, National Association of School Boards, American Association of School Administrators, Illinois Association of School Boards, ED-RED, Special Education District of Lake County, SEDOL, Healthy Communities Healthy Youth, Rotary Club of Gurnee, Exchange Club of Gurnee and Lake County Superintendents.

DISTRICT WEB SITE — www.dist50.net

MEDICAL — Lake County is home to state of the art medical systems and Woodland School District is within several miles of major hospital facilities including Vista Health System, Advocate Condell, NorthShore University HealthSystem and Northwestern Medicine in Lake Forest.

CULTURAL — According to Visit Lake County (visitlakecounty.org), Lake County's arts and entertainment scene is second to none with a rich history and community of artists and artisans. Gurnee and the surrounding areas have art galleries, classes, Broadway shows and live music venues to entertain a wide variety of interests. From the historic Genesee Theatre in Waukegan, to the Ravinia Festival in Highland Park, and the close proximity to both Chicago and Milwaukee, vivid cultural experiences are all within reach.

RECREATION — All roads lead to fun in Lake County! For the outdoor enthusiasts, this area has many beautiful lakes and beaches, hundreds of miles of trails to walk and bike on, and breathtaking forest preserves. For the foodie, Visit Lake County has plenty of suggestions for fine dining options, family owned local restaurants, an extensive Dining Guide, farmer's markets, and there are plenty of breweries, wineries and distilleries along Lake County's Libation Trail. Finally, there are plenty of kid centered activities in and around town to keep little ones busy. Gurnee has a great park district with tons of programming for the whole family, the Lake County Forest Preserve has parks, museums and a Wildlife Discovery Center, plus we have amusement parks, trampoline parks, mini-golf, arcades and more!

PLACES OF WORSHIP — The Lake County area has many options for worship, fellowship and service and all religions are welcome in the community. In fact, several leaders from different religions, backgrounds and languages often work together to support our community by offering care and supplies to those in need, or taking a stand together for social justice.

RETAIL — Gurnee, IL is home to Gurnee Mills, a large shopping center and outlet mall with stores, restaurants and entertainment. In addition to large retail centers like Gurnee Mills and nearby Hawthorn Mall, Lake County also has boutiques and specialty stores, antique shops, and unique main street shopping districts in nearby towns.

FRATERNAL AND PROFESSIONAL ORGANIZATIONS — Examples include Gurnee Chamber of Commerce, Rotary Club of Gurnee and Exchange Club of Gurnee.

COLLEGES — The College of Lake County, and the University Center of Lake County offer many continuing education opportunities, degree programs and training courses for people in the community. Lake County is also home to Lake Forest College, and our location provides close proximity to Northwestern University in Evanston and colleges and universities in Northern Illinois and Chicago, as well as colleges and universities in Southern Wisconsin and Milwaukee.

IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- promotes the success of every student by facilitating the development, articulation, implementation and stewardship of a vision of learning that is shared by all stakeholders.
- advocates, nurtures and sustains a school culture and instructional program conducive to student learning and staff professional growth.
- ensures the management of the organization, operation and resources for a safe, efficient and effective learning environment.
- collaborates with faculty and community members, responds to diverse community interests and needs, and mobilizes community resources.
- acts with integrity, fairness and in an ethical manner.
- has the ability to maximize financial and human resources in support of educational programs in the district.
- has a willingness to innovate and encourage others to innovate, while remaining accountable to the Board of Education.
- knowledge and experience leading projects or developing programs in clean energy and sustainability.

Successful K-8 teaching, principal, and district-level administrative experience required

Previous superintendent experience preferred

Experience in a multicultural setting.

FINANCIAL DATA

Applicants will be required to provide responses to the following online application statements:

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

EAV	\$ 1,703,067,844
Bonds Outstanding	\$ 95,555,000
Total Budget Revenue	\$ 88,960,837

TAX RATE —

Education	3.267872
Operations & Maintenance.....	0.353053
Transportation.....	0.146528
Working Cash.....	0.001231
I.M.R.F.....	0.085607
Tort Immunity.....	0.001231
Bond & Interest	0.250077
Fire Prevention, Safety.....	0.000000
Social Security.....	0.085607
Special Education	0.091498
SEDOL IMRF.....	0.005797
TOTAL	4.288501

THE BOARD OF EDUCATION

The Woodland CCSD50 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name.....	Years
Dr. Carla N. Little, President.....	22
Mr. Joe De Rosa, Vice President.....	4
Mrs. Lizzy Helgren, Secretary.....	4
Ms. Renea Amen.....	3
Mr. Corey Holmer.....	1
Mrs. Anna Chang-Yen	1
Mrs. Brianna Powvens.....	1

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

Woodland CCSD 50 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.

**This Professional
Superintendent Search
is conducted by the**

