

## FINANCIAL DATA

EAV .....	\$151,188,646
<b>Bonds Outstanding</b> .....	\$6,055,000
<b>Total Budget Revenue</b> .....	\$10,346,892
<b>TAX RATE —</b>	
Education.....	1.6783
Operations & Maintenance.....	0.3654
Transportation.....	0.0791
Working Cash.....	0.0000
I.M.R.F.....	0.0297
Tort Immunity.....	0.0445
Bond & Interest .....	0.4114
Fire Prevention, Safety.....	0.0000
Social Security.....	0.0693
Special Education .....	0.0000
Other (Leasing and Tech).....	0.0297
TOTAL .....	2.7292

## THE BOARD OF EDUCATION

The St. Joseph CCSD 169 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name.....	*Years
Lois Hewerdine, President.....	19
Jeff Hovel, Vice President.....	15
Danielle Aguirre, Secretary.....	10
Brooks Bennett-Miller .....	5
Jennifer Carlson.....	5
Scott Perkins.....	5
Jen Wagner .....	3

\*Years served on the St. Joseph CCSD 169 Board of Education.

## IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- advocates relationships in nurturing and sustaining a school culture and instructional program conducive to student learning and staff professional growth.
- promotes the success of every student by facilitating the development, articulation, implementation and stewardship of a vision of learning that is shared by all stakeholders.
- innovates and encourages others to innovate, while remaining accountable to the Board of Education and the community he/she serves.
- ensures the management of the organization, operation and resources for a safe, efficient and effective learning environment.
- has the ability to interpret/communicate complex educational and financial data to the Board, staff and community.
- has the ability to maximize financial and human resources in support of educational programs in the district.
- has experience in planning both long and short range district goals with the Board of Education.

**Previous experience as a principal preferred.**

**Successful experience as a superintendent preferred.**

**Residency within the district is required; the timeline will be determined in consultation with the selected candidate.**

**APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.**

## APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets.

Please begin your application process at:  
<https://www.applitrack.com/IASB/onlineapp>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) September 14, 2022 and upload the following documents to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements\*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

\*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at [www.isbe.net](http://www.isbe.net).

## Announcement of Vacancy

# Superintendent of Schools

## St. Joseph CCSD 169



## MISSION STATEMENT

*St. Joseph CCSD 169 is committed to an exemplary educational program by providing developmentally appropriate learning experiences through the combined efforts of students, parents, staff, and community.*

**July 2022**

## ANNOUNCEMENT OF VACANCY

The Board of Education of St. Joseph CCSD 169, St. Joseph, Illinois is seeking qualified applicants for the position of Superintendent of Schools. The Board wishes to select a superintendent who will begin work on July 1, 2023.

It is anticipated that the total compensation package will be based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

## GENERAL INFORMATION ON THE DISTRICT AND THE AREA

**LOCATION** — St. Joseph is located in Eastern Champaign County.

**TYPE** — Pre-K-8; 764 Students.

**OFFICE** — 404 S. Fifth Street, Saint Joseph, IL 61873.

**STAFF** — Curriculum and Technology Coordinator, 2 Principals, 52 Teachers, 42 Support Personnel.

**CENTRAL OFFICE PERSONNEL** — Superintendent, Secretary, and Bookkeeper.

**CURRICULUM** — The district supports a traditional curriculum in reading, writing, mathematics, social studies, and sciences with specialists serving the students in both general and instrumental music, art, as well as health/physical education. Technology has played an important role in the district's educational plan as we have transitioned to a 1:1 program for Kindergarten – 8th grade.

**SPECIAL PROGRAMS** — The district is a member of the Rural Champaign County Special Education Cooperative and we house their Pre-K at-risk and special education program.

**SPECIAL SERVICES** — St. Joseph CCSD 169 operates its own special education department, consisting of five special education teachers, two speech/language pathologists, and one social worker. The district is also a member of the Rural Champaign County Special Education Cooperative which supplies school psychologists, social workers, occupational and physical therapists, hearing and vision itinerants.

**FACILITIES** — St. Joseph Grade School, 404 S. 5th Street, St. Joseph, IL 61873 houses Pre-K and Kindergarten through 4th grade. St. Joseph Middle School, 606 E. Peters Dr., St. Joseph, IL 61873 houses 5th through 8th grades.

**TRANSPORTATION** — The district operates a fleet of twelve buses and shares transportation services with St. Joseph-Ogden High School.

**FOOD SERVICE** — The district operates a breakfast and lunch program on a daily basis. A cafeteria manager and two cooks in each building prepare meals for approximately 522 students for the district on a daily basis. Nine other individuals assist with the hot lunch program.

**DISTRICT WEBSITE** — <https://www.stjoe.k12.il.us>

**MEMBER OF** — Illinois Association of School Boards, Illinois Elementary School Association, Rural Champaign County Special Education Cooperative, Prairie State Insurance Cooperative, Southern Illinois Purchasing Cooperative, Northern Illinois Purchasing Cooperative.

**MEDICAL** — Carle Hospital/Carle Clinic, Christie Clinic, OSF Hospital.

**CULTURAL** — There are numerous cultural opportunities available in the Champaign-Urbana area.

**RECREATION** — St. Joseph Village Parks (basketball, tennis courts, soccer fields, pavilion,

grills, picnic tables and playground). Youth programs (baseball, softball, cheerleading, wrestling, soccer, dance and football). Homer Lake Forest Preserve. University of Illinois (State Farm Center, Memorial Stadium, Ice Skating Rink).

**PLACES OF WORSHIP** — United Methodist Church, Prince of Peace Lutheran Church, Church of Christ, Living Word Fellowship Church, Faith Missionary Baptist Church.

**RETAIL** — St. Joseph is very proud of its locally owned and operated small businesses and restaurants. Champaign provides easy access to large shopping centers and retail stores.

**FRATERNAL AND PROFESSIONAL ORGANIZATIONS** — American Legion Post #634, Chamber of Commerce, Senior Citizens Club, Masonic Lodge, AF/AM 970, St. Joseph Women's Club, St. Joseph Garden Club, Boy/Girl Scouts of America, 4-H Clubs.

**COLLEGES** — University of Illinois, Illinois State University, Eastern Illinois University, Parkland Community College, Danville Area Community College.

**INDUSTRY** — St. Joseph is primarily a residential and farming community. There is some light industry.

## A PROJECTED TIMELINE

**Application Deadline:**  
**September 14, 2022 by Noon (CST)**

**Candidates Presented to Board:**  
**October, 2022**

**Board Interviews Candidates:**  
**October, 2022**

**New Superintendent Appointed:**  
**November, 2022**

**New Superintendent Begins:**  
**July 1, 2023**

**Applicants will be required to provide responses to the following online application statements:**

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?
7. Are you aware of the residency requirement for this position?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Jim Helton, Consultant, Executive Searches, 217-528-9688, ext. 1102.



**St. Joseph CCSD 169 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment**