

FINANCIAL DATA

EAV	\$ 368,250,000
Bonds Outstanding	\$ 29,000,000
Total Budget Revenue	\$ 16,500,000
TAX RATE —	
Education	2.8755
Operations & Maintenance.....	0.2172
Transportation.....	0.1901
Working Cash.....	0.0136
I.M.R.F.....	0.0516
Tort Immunity.....	0.0380
Bond & Interest.....	0.0000
Special Education.....	0.3530
Fire Prevention.....	0.0000
Social Security.....	0.0490
TOTAL	3.8096

THE BOARD OF EDUCATION

The Prairie Grove CSD 46 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect superintendent to function along with other district administrators in implementing those policies.

Name.....	*Years
Josie Shattuck, President.....	4
Stephanie Housh, Vice President.....	6
David Costa, Board Member.....	3
Jennifer Rogulic, Board Member.....	2
Rebecca Jenkins	New
Nicole Segura.....	New
Kristen Thakkar	New

*Years served on the Prairie Grove CSD 46 Board of Education.

IDEAL CANDIDATE

- Candidates will be evaluated on the professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:
- Has excellent written and verbal Communication Skills/Collaborative.
 - Facilitates continuous improvement through data/program analysis.
 - Develops and supports Curriculum, Instruction and Assessment.
 - Develops with stakeholders, District Goals/Strategic Plan.
 - Has Facilities/Grounds experience and expertise.
 - Facilitates meaningful and ongoing Family/Community Engagement.

Experience as a teacher and principal required.

Previous district-level experience preferred

APPLICANTS ARE REQUESTED NOT TO CONTACT BOARD MEMBERS.

Prairie Grove CSD 46 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.

APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand-delivered or faxed application packets.

Please begin your application process at: <https://iasb.myrevelus.com>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by 12:00 p.m. (CST) October 2, 2025 and upload the following pdf documents to receive consideration:

1. A **formal letter of application** indicating your desire to be a candidate for this position.
2. A **formal resume** that includes a summary of achievements in all education positions, educational vision, and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least **three recent letters of reference dated within the last three years.**
4. **Copies of transcripts** from each college/university attended. **(Please redact/remove your social security number and birthdate before uploading any of these items).**
5. **Proof of qualification and licensure to be a superintendent in the state of Illinois** (copy of the administrative licensure with all related endorsements*) or other evidence showing qualification to be a superintendent in another state. **(Please redact/remove your birthdate before you upload this document).**

**** ALL UPLOADS MUST BE PDF FORMAT ****

*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Department of Educator Effectiveness, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at www.isbe.net.

Announcement of Vacancy

Superintendent

Prairie Grove CSD 46



MISSION STATEMENT

We aspire to foster a community where every child excels academically, socially, and emotionally through innovative teaching, inclusivity, and strong partnerships.

July 2025

ANNOUNCEMENT OF VACANCY

The Board of Education of Prairie Grove CSD 46, Crystal Lake, Illinois is seeking qualified applicants for the position of Superintendent. The Board wishes to select a Superintendent who will begin work on July 1, 2026.

It is anticipated that the total compensation package will be based on successful experience and education. The salary range is \$165,000 to \$205,000 with the following benefits: health/dental/vision insurance, life insurance, board paid TRS and THIS, retirement plan, sick/personal/vacation leave and professional dues covered. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

GENERAL INFORMATION ON THE DISTRICT AND THE AREA

LOCATION – Prairie Grove CSD 46 is in southeastern McHenry County two miles east of Crystal Lake and 60 miles northwest of Chicago. The District encompasses portions of Prairie Grove, Crystal Lake, Oakwood Hills, Burton’s Bridge and McHenry.

This is a growing area that families seek out for its top-rated school system. The District has built two additions and renovated over half of the buildings to accommodate a growing student population. Students would matriculate to Prairie Ridge High School in Crystal Lake (CHSD 155).

TYPE — PreK-8; 915 Students.

OFFICE — 3223 IL Route 176, Crystal Lake, IL 60014.

STAFF — 2 Principals, 2 Assistant Principals, 1 Student Services Director, 1 Technology Director, 85 Teachers, 75 Support Personnel.

CENTRAL OFFICE PERSONNEL — Superintendent, Business Manager, Executive Secretary, Accounting Officer, Administrative Generalist.

CURRICULUM — District 46 provides a rigorous, standards-aligned PreK–8 curriculum through its Guaranteed and Viable Curriculum (GVC), ensuring consistency and academic excellence across all courses. The district supports diverse learning needs with accelerated, gifted, special, and remedial programs, along with robust early childhood education. Every student has access to a Chromebook, enabling a fully one-to-one digital learning environment.

EXTRACURRICULAR - District 46 offers a rich array of extracurriculars—from athletics like soccer and volleyball to diverse clubs such as Student Council, Drama, Hope Squad, and Scholastic Bowl. These programs promote leadership, teamwork, and creativity, helping students grow beyond the classroom and enjoy a well-rounded school experience.

FACILITIES — Prairie Grove Elementary (PK-4) and Prairie Grove Junior High (5-8) are located on the same campus. The Board of Education has demonstrated its commitment to the students of our community through four years of facility enhancements. Since 2019, the district has invested \$29M in two additional classroom wings (20 new learning spaces) and renovations to the library, STEM lab, FACS lab, restrooms, and multiple classrooms.

TRANSPORTATION — The current transportation fleet has 17 vehicles. Free transportation is provided to all students living within the district boundaries.

FOOD SERVICE — Meals are contracted through Organic Life but are scratch made in the district’s elementary school kitchen.

DISTRICT WEBSITE — www.dist46.org

MEDICAL — There are four hospitals in the immediate area: Mercy Health – Crystal Lake (4 mi.), Northwestern Medicine - McHenry (6 mi.), Advocate Good Shepherd - Barrington (9 mi.), and Northwestern Medicine - Huntley (13 mi.).

RECREATION- Opportunities near the District include Prairie Isle Golf Club, Chalet Hills Golf Club, Crystal Lake Park District, Cary Park District, Sage YMCA, and Raue Performing Arts Center.

PLACES OF WORSHIP — The area is served by most religious denominations.

RETAIL — A wide variety of retail stores are in close proximity to the district.

COLLEGES — The District’s location provides easy access to McHenry County College and branches of Columbia College of Missouri and Webster University. Also, in the suburban area are Northern Illinois University, Aurora University, Concordia Lutheran, National Lewis and University of Illinois, Chicago.

INDUSTRY — The Village of Prairie Grove is home to Terra Cotta Industries and Snap-On Tools as well as various smaller businesses.

A PROJECTED TIMELINE

Application Deadline:
October 2, 2025 by Noon (CST)

Candidates Presented to Board:
Oct, 2025

Board Interviews Candidates:
Oct/Nov, 2025

New Superintendent Appointed:
Nov/Dec, 2025

New Superintendent Begins:
July 1, 2026

Applicants will be required to provide responses to the following online application statements:

- 1. Describe your experience in curriculum development and instructional implementation.
- 2. Describe your experience in school finance and budgeting.
- 3. Describe your experience in developing and monitoring goals for school improvement.
- 4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
- 5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
- 6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Carmen I. Ayala, Ph.D., Consultant, Executive Searches, (630) 629-3776, ext. 1243 cayala@iasb.com

