
Superintendent of Schools

O'Fallon THSD 203

O'Fallon, Illinois



Mission:

The mission of O'Fallon Township High School is to access the talents of community, family, and staff to provide a positive environment that maximizes the potential of students to become informed decision makers, engaged life-long learners, and responsible citizens in an ever-changing and diverse society.

Vision Statement

E^4 = Excellence in Education for Every student Every day

September 2023

ANNOUNCEMENT OF VACANCY

A PROJECTED TIMELINE

The Board of Education of O'Fallon THSD 203, O'Fallon, Illinois is seeking qualified applicants for the position of Superintendent of Schools. The Board wishes to select a superintendent who will begin work on July 1, 2024.

It is anticipated that the total compensation package will be regionally competitive based on successful experience and education. It is expected that the initial contract will be for a multi-year period, as authorized by Illinois statutes.

Application Deadline:

October 12, 2023

Candidates Presented to Board:

October, 2023

Board Interviews Candidates:

November, 2023

New Superintendent Appointed:

December, 2023

New Superintendent Begins:

July 1, 2024

THE SCREENING TEAM

A Screening Team from the Illinois Association of School Boards has been selected to assist the Board of Education in securing and screening applicants. The team will include:

Jim Helton, Consultant, Executive Searches, Illinois Association of School Boards, Springfield, Illinois.

Timothy Buss, Consultant, Executive Searches, Illinois Association of School Boards, Springfield, Illinois.

Dr. Patricia Sullivan-Viniard, Director, Executive Searches, Illinois Association of School Boards, Springfield, Illinois



A service of the Illinois Association of School Boards

APPLICATION INSTRUCTIONS

IASB has an online application process and does not accept mailed, emailed, hand delivered or faxed application packets.

Please begin your application process at: <https://www.applitrack.com/IASB/onlineapp>

Applicants will need to establish a username and password. Applicants will be asked to give consent to a limited background inquiry. Completed responses to statements identified in this announcement will be required.

All applicants must apply online by Noon (CST) October 12, 2023 and upload the following documents to receive consideration:

1. A formal letter of application indicating your desire to be a candidate for this position.
2. A formal resume that includes a summary of achievements in administrative positions, educational vision and goals, personal leadership philosophy and reasons for your interest in this position.
3. At least three recent letters of reference dated within the last 3 years.
4. Copies of transcripts from each college/university attended. (Please redact/remove your social security number and birthdate before uploading any of these items).
5. Proof of qualification and licensure to be a superintendent in the state of Illinois (copy of the administrative licensure with all related endorsements*) or other evidence showing qualification to be a superintendent in another state. (Please redact/remove your birthdate before you upload this document).

*Information on certification and licensure can be obtained by contacting the Illinois State Board of Education, Division of Professional Preparation, 100 North First Street, Springfield, Illinois 62777 or by visiting the ISBE website at www.isbe.net.

GENERAL INFORMATION ON THE DISTRICT

LOCATION – The O’Fallon Community is located in the north central sector of St. Clair County and is approximately 18 miles east of St. Louis, Missouri on Interstate 64. It is the second largest city in the Metro-East region and Southern Illinois. O’Fallon is approximately 5 miles from Scott Air Force Base and continues to be a rapidly growing community.

TYPE — Grades 9-12; 2,550 Students.

OFFICE — 600 S. Smiley Street, O’Fallon, IL 62269.

DISTRICT STAFF — 1 Principal, 6 Assistant Principals, 170 Teachers, 120 Support Personnel.

CENTRAL OFFICE PERSONNEL - Superintendent and Assistant/Board Clerk; Director of Academics and Assistant; Director of Finance, Payroll Clerk, Bookkeeper, 2 Assistants; Director of Student Services and Assistant.

THE DISTRICT

FACILITIES — OTHS has four buildings for instruction. The Milburn Campus houses approximately 650 freshman students. This 9th grade center has been a landing space for students entering high school from our three feeder districts, private schools, and from schools outside of the OTHS boundaries. The Milburn Campus was opened in 2009 and was designed with expansion in mind as the district grows.

The Smiley Campus houses just under 1,900 10th-12th graders. The original building on the Smiley Campus was built in 1958. Numerous additions and renovations to the campus have occurred over the years, with the latest addition to the building being completed in 2007 and the latest renovation to interior hallways being

completed during the summer of 2023. Two additional buildings — the OTHS South Annex and the OTHS Route 21 Transition House — accommodate special needs students who are transitioning out of the public high school setting.

CURRICULUM O’Fallon Township High School (OTHS) has been recognized by the Illinois State Board of Education as an Exemplary School, performing in the top 10% of schools statewide. OTHS is committed to providing every student the opportunity to reach their full potential and to explore their interests academically through a wide variety of core and elective course offerings. The district offers over 210 unique courses, including 17 AP courses and 24 dual credit courses. Approximately 76% of OTHS students plan to attend college following graduation, and 30% of students are enrolled in at least one Honors/AP course. OTHS also has two current Federal DODEA grants in the areas of CTE and World Language, allowing for expansion of the curriculum in these areas. The district continually evaluates the curriculum to meet the needs and the interests of its students.

SPECIAL PROGRAMS — OTHS offers 26 very competitive and very successful varsity athletic teams. This past year, OTHS athletics were awarded the Southwestern Conference All-Sports Trophy, an award based upon outcomes from all sports during regular season conference play. In addition to varsity athletics, OTHS offers over 60 clubs and activities to meet varying student interests. OTHS is also known nationally for its success in its band and fine arts programs, with OTHS being 1 of only 87 high schools internationally to be awarded the Sudler Flag. The Sudler flag is an honor to recognize high school band programs that have demonstrated particularly high standards of excellence over a period of several years.

SPECIAL SERVICES — OTHS strives to meet the educational needs of students with disabilities to the greatest extent with in-house programming. Accordingly, OTHS offers a continuum of services from general education programming with minimal supports to the self-contained SOAR program on the Milburn campus for students with very challenging emotional and behavioral disorders. OTHS provides academic, social emotional, and transitional support to students up to and including the school year that they turn 22 years old. The OTHS South Annex building includes a PAES lab, converting a classroom space into a work assessment and exploration system. Worksite based instruction occurs at partner community work sites as well as in the coffee shop classrooms located on each campus. By creating sound Individualized Educational Programming that is specific to each student’s needs, OTHS is able to prepare our special needs population for the life that both they and their family envision in a post-secondary world.

TRANSPORTATION — Transportation services are provided through Illinois Central Bus Company with approximately 700 students riding buses daily.

FOOD SERVICE — OTHS has a “closed campus” for lunch and serves students and employees daily. Food services are contracted with Chartwells.

MEMBER OF — Illinois Association of School Boards, Southwestern Illinois Career and Tech Ed System #460, and the Southwestern Athletic Conference of the Illinois High School Association.

DISTRICT WEB SITE — www.oths.us

COLLEGES — Southwestern Illinois College, Southern Illinois University at Edwardsville, and McKendree University. In addition, St. Louis is home to St. Louis University, Washington University, Lindenwood University, Maryville University, University of Missouri-St. Louis, Webster University, Harris-Stowe State University, Ranken Technical College, and St. Louis College of Health Careers.

RETAIL — The Downtown District of O’Fallon has local shops and restaurants. Big box retail stores are located in O’Fallon and neighboring Shiloh. St. Clair Square is a shopping mall within a 10-minute drive from O’Fallon.

MEDICAL — Located within OTHS boundaries are two hospitals. The community provides easy access to doctors, dentists, and other health care professional services. Specialty medical care services such as the Siteman Cancer Center is also located within the district’s boundaries.

RECREATION — O’Fallon is home of numerous parks and bike trails, with the Downtown District of O’Fallon having local shops and restaurants. The Metroplex in north O’Fallon offers ice hockey and swimming facilities. Within 20 minutes, St Louis offers one of the best zoos in the US, and the region offers many places of interest such as the Gateway Arch, Missouri Botanical Gardens, City Museum, Grants Farm, Forest Park, and Cahokia Mounds. The region also caters to sports enthusiasts with St. Louis professional teams in baseball (Cardinals), hockey (Blues), soccer (St. Louis City), and XFL Football (Battlehawks). World Wide Technology Raceway is host to NASCAR racing and is within a 30 minute drive.

PLACES OF WORSHIP — All religious denominations are located within a 30-minute drive.

FRATERNAL AND PROFESSIONAL ORGANIZATIONS — Most fraternal, professional, and service organizations can be found in the immediate area.

**O’Fallon THSD 203 is an equal opportunity employer
and the Illinois Association of School Boards is an
equal opportunity employment search agency.**

IDEAL CANDIDATE

Candidates will be evaluated on their professional merits and successful experience that demonstrates a good match for the district, with emphasis on the following, specified by the Board of Education. The Superintendent of our district should be an educational leader who:

- Acts with integrity, fairness and in an ethical manner.
- Ensures the management of the organization, operation and resources for a safe, efficient and effective learning environment
- Advocates, nurtures and sustains a school culture and instructional program conducive to student learning and staff professional goals.
- Has experience in planning both long and short range district goals with the Board of Education.
- Has the ability to maximize financial and human resources in support of educational programs in the district.
- Able to assess, analyze and anticipate emerging trends and initiatives in order to adapt leadership strategies.
- Collaborates with the faculty and community members, and responds to diverse community interests and needs through effective human relations and communication.

Previous successful teaching experience is preferred

Previous successful administrative experience is preferred

Residence in the district is required once employed

Applicants will be required to provide responses to the following online application statements:

1. Describe your experience in curriculum development and instructional implementation.
2. Describe your experience in school finance and budgeting.
3. Describe your experience in developing and monitoring goals for school improvement.
4. Describe your experience in building and sustaining productive relationships with stakeholders (board, staff, students, parents and community members).
5. Describe your experiences in working with a diverse population (socio-economic, cultural, ethnic, etc.).
6. Having read the ideal candidate section of the announcement of vacancy, why do you feel you are a match for this district?
7. Are you aware of the residency requirement for this position?

This Professional Superintendent Search is being conducted by the Illinois Association of School Boards, Jim Helton, Consultant, Executive Searches, 217-528-9688, ext. 1102.

FINANCIAL DATA

EAV	\$ 1,200,000,000
Bonds Outstanding.....	\$ 18,600,000
Total Budget Revenue	\$ 50,000,000
TAX RATE —	
Education.....	0.9200
Operations & Maintenance.....	0.2500
Transportation.....	0.1200
Working Cash	0.0500
I.M.R.F	0.0374
Tort Immunity.....	0.1659
Bond & Interest	0.4367
Fire Prevention, Safety	0.0500
Social Security	0.0374
Special Education	0.0200
Lease	0.0200
TOTAL.....	2.1374

**THE BOARD OF
EDUCATION**

The O’Fallon THSD 203 Board of Education is comprised of citizens dedicated to providing the best education possible for every student it serves. Board members establish sound written policies and expect the superintendent to function as the chief executive officer in implementing those policies.

Name	Years
Rob Brown, President.....	2
James Huff, Vice President	2
Donna Johnson, Secretary.....	8
Mark Christ	16
Steve Dirnbeck.....	10
Heather LoBue50
Keith Richter.....	22

**APPLICANTS ARE REQUESTED NOT
TO CONTACT BOARD MEMBERS.**

**This Professional
Superintendent Search
is conducted by the**

