

Guidelines/Information for Panel Submissions

A district may submit up to two panels.

The individual who fills out the application will be listed as a speaker, so if you are submitting this application for another individual, please put their information, not your own.

Presenter Guidelines

- IASB permits no more than **four presenters**. Consider the Open Meetings Act (OMA) regarding the number of school board members participating in a panel presentation.
- Superintendents, board members, and business officials who are presenting on a panel must register for the Joint Annual Conference.
- Presenting districts must submit any name(s) of attorney(s) and ICSA designations, if applicable, who will be presenting with the district. The attorney(s) will be included in the maximum allotment of four presenters per panel.
- IASB cannot provide lodging or travel expenses for Share the Success participants.
- Travel and lodging arrangements and expenses of panelists are the responsibility of the submitting school district.
- Presenters may participate in a maximum of two panels throughout the course of the Joint Annual Conference.

Presentation Guidelines

- Presenting districts agree to not promote commercial vendors or their representatives in their presentations.
- Presentations should be planned for 60 minutes, including at least 10 minutes for questions and answers.
- All proposals must use materials and language that align with state and federal anti-harassment and discrimination laws that provide the basis of your local Equal Educational Opportunities and Anti-Harassment policies.
- Do not submit or attach supplemental materials (such as audio or video recordings) with this proposal. The proposal must stand on its own.
- If accepted, your panel handouts can be submitted via your Speaker Portal.
- By agreeing to present at the Joint Annual Conference, IASB assumes that you own the needed intellectual property rights to your presentation's content (including written materials) and/or have obtained all needed permissions to utilize the content (including written materials) and grant permission to reprint the material from your presentation. If you do not own such rights and/or have not obtained the needed permissions, please take all necessary action prior to submitting your presentation to IASB.

Proposals **MUST** be submitted to IASB by **5 p.m., March 15, 2026.**

Share the Success - Application Questions

Application Start

Start

Question #1 – Speaker Email, First Name, Last Name, Designations, Organization, Role/Title

Session

Question #1 – Session Title

Question #2 – Session Description

Question #3 – Learning Objectives

Question #4 – Relevant Topical Track

Question #5 – Relevant Target Audience

Form

Question #1 – Has this presentation been made before?

Questions #2 – School District Name, Address, Phone Number, Student Enrollment, Board President's Name and Email, and Superintendent's Name and Email

Question #3 – Additional Information about panel presentation

- In 500 or fewer characters, please briefly provide any additional information that will further describe this proposal, your district's success, and how this information will positively impact schools across the state.

Question #4 – Will you be including attorneys in your presentation?

Question #5 – Please list the name of the attorneys

Question #6 – Will any other organization be collaborating in your presentation?

Question #7 – Please enter the name of organization(s) and representative(s).

Question #8 – Standard A/V or Standard plus Sound Patch

Co-Speakers

Question #1 – Email, First Name, Last Name, Designations, Company, Job Title

- Please do not fill out the Secondary Contact Email or the About/Bio section

Application End