



2020–2021 SCHOOL CALENDAR

ILLINOIS ASSOCIATION OF SCHOOL BOARDS

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Compiled by Deanna L. Sullivan, Director of Governmental Relations Updated December 2020

This calendar contains references from the Illinois Compiled Statutes. Illinois state administrative agency regulations and federal law are not included. Parentheses () indicate the applicable Illinois statute. Unless otherwise indicated, statutory references are to the School Code, 105 ILCS 5/1-1 et seq. For brevity, references to the regional superintendent include intermediate service centers. This calendar also includes major religious holidays observed by various communities in the United States. Board members should connect with their own communities to determine the specific religious holidays important to include on local school district calendars.

This calendar is published for informational purposes only and is not a substitute for legal advice from the school district legal counsel. IASB does not guarantee this calendar's accuracy and will not be responsible for damages caused by reliance on it.

NOTE: Each school board shall annually prepare a calendar for the school term specifying the opening and closing dates and providing a minimum term of at least 185 days to insure 176 days of actual pupil attendance; provided that any of the four days allowed by law for teachers' institute, but not used as such, shall increase the minimum term by such days not used. The calendar for the school term and any changes must be submitted to and approved by the regional superintendent before the calendar or changes may take effect. (10-19) Pursuant to P.A. 101-0643, effective June 18, 2020, when the Governor has declared a disaster due to a public health emergency and the State Superintendent of Education has required the use of remote learning days (RLDs) or blended remote learning days (BRLDs), RLDs and BRLDs, and up to 5 remote and blended remote learning planning days count as pupil attendance days.

AUGUST 2020	
Before the 30th Day of the School Year	School districts must report certain student assessment information using a form developed by the Ill. State Board of Education (ISBE). (22-82)
27	Last day for the board secretary to certify public policy questions to the election authority for referendum at the November 3, 2020 General Election. (10 ILCS 5/28-5) NOTE: The local school board election authority is responsible for receiving and certifying petitions and resolutions for referenda. (10 ILCS 5/28-2 and 28-5)

31	Last day for regional superintendent to file with ISBE an affidavit showing which treasurers of school districts are properly bonded. (3-8 and 8-2)
SEPTEMBER 2020	
7	Labor Day; a legal school holiday. (24-2)
11	September 11th Day of Remembrance; a commemorative school holiday. (24-2)
18-20	Sunday – Rosh Hashanah.
22	First day that prospective candidates may circulate nominating petitions for signatures for the April 6, 2021 school board election. (10 ILCS 5/10-4)
25	American Indian Day. (27-20)
27	Sunday-28 – Yom Kippur

30	Last day on which regional superintendents and other persons paying money to school treasurer shall notify, in writing, the presidents of school trustees and clerks and secretaries of school boards the dates and amounts of money distributed to the school treasurer. (3-14.17) This is the end of the first quarter of the fiscal year in most school districts and the last day for the school board to adopt and file with ISBE its balanced budget for the 2020-2021 fiscal year. (17-1) Within 30 days of its adoption, the annual budget must be filed with the county clerk. (17-1 and 35 ILCS 200/18-50)
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OCTOBER 2020

During October	During the month of October the quarterly meeting of regional board of school trustees must be held. (6-18)
1	<p>Recycling Day; a commemorative school holiday. (24-2)</p> <p>Last day for school board to forward administrator and teacher salary and benefits report to ISBE. Report must be posted on the school district's website. (10-20.47)</p> <p>On the first school day of October the Secretary of the board shall report to the regional superintendent and Secretary of State a list of students who have left school and been removed from the regular attendance rolls (except transferees) during the previous attendance quarter. (26-3a)</p>
5	<p>Township treasurer reports and submits his books to school trustees; also, makes semi-annual examination of each school district's records. (8-14 and 8-17)</p> <p>In Class II counties (Cook): (1) Quarterly meeting of township school trustees; (2) township trustees make apportionment and distribution of unused funds in permanent township fund. (5-16 and 5-17)</p>
7	Iraq and Afghanistan Veterans Remembrance Day; a commemorative school holiday. (24-2)
9	Leif Erickson Day. (27-19)
12	Columbus Day; a legal school holiday. (24-2)
12-16	National School Lunch Week.

15	<p>Last day to submit annual report to ISBE disclosing the number of teachers dismissed or removed as a result of the board's decision to decrease the number of teachers employed. (10-20.26)</p> <p>Last day for school district to present to the regional superintendent an original and one copy of the annual audit. (3-7)</p> <p>Last day for township school treasurer and school districts to file the annual report with the regional superintendent. (3-15.1)</p> <p>Last day for township land commissioners to file certified annual audit with regional superintendent and ISBE. (15-27)</p>
17-26	Navratri/Dussehra
19-23	National School Bus Safety Week.
31	Saturday – Last day for filing federal and state income tax withholding reports and paying taxes due for quarter ending September 30, 2020.

NOVEMBER 2020

1	<p>Sunday – Last day for school district to submit to the State Superintendent of Education reimbursement claim for summer school for children with disabilities. (18-4.3)</p> <p>Sunday – Standard Time returns; set clocks back one hour.</p>
3	2020 General Election Day; a legal school holiday. (24-2, 10 ILCS 5/2A-1.1, 5/2B-10)
10	Korean War Veterans' Day; a commemorative school holiday. (24-2)
11	Veterans' Day; a legal school holiday. (24-2)

14	Diwali
15	<p>Sunday – Illinois School Board Members' Day.</p> <p>Sunday – Last day for regional superintendent to submit district annual financial reports and audits to ISBE. (3-7 and 3-15.1)</p> <p>Sunday – Last day for school district to file with ISBE a one-page report that lists the actual administrative expenditures for the prior year from the district's audited Annual Financial Report, and the projected administrative expenses for the current year from the adopted budget. (17-1.5)</p> <p>Sunday – Last day for schools to report to ISBE the number of children who have received or been exempted from the required immunizations and health examinations. (27-8.1)</p>
16-20	American Education Week.
26	Thanksgiving Day; a legal school holiday. (24-2)
30	<p>Last day for publishing annual fiscal statement of school district, commonly known as the "Annual Statement of Affairs." (10-17) The report must be forwarded to ISBE and copies must be available in the main administrative office of the district.</p> <p>NOTE: The statement shall be prepared by the township school treasurer for those school districts in Cook County that are under the jurisdiction of township trustees/treasurers.</p> <p>Also – Last day to submit to ISBE the annual report on all contracts over \$25,000 awarded by the school district during the previous fiscal year. (10-20.44)</p>

The Open Meetings Act requires that **each school board review minutes** from all closed meetings semi-annually. At such meetings the board must determine the need for confidentiality for all or any part of those minutes or that the minutes or portions thereof no longer require confidential treatment and are available for public inspection. Action under this section must occur in an open session of the board. Although discussion of closed meeting minutes may take place in a closed meeting, the board's determinations must be reported in open session. (5 ILCS 120/2.06)

DECEMBER 2020

1	<p>Deadline for the Reduction in Force (RIF) Joint Committee to be established and begin its meetings. (24-12)</p> <p>Last day to make publicly available the report of the number of children who have received or been exempted from the required immunizations and health examinations. (27-8.1)</p>	21	<p>Last day to file nominating papers for school board candidates for the April 6, 2021 election with the county clerk or county board of election commissioners in which the principal office of the school district is located. (10 ILCS 5/10-6)</p> <p>Also— Last day for the county clerk or the county board of election commissioners to notify candidates, in writing, of the acceptance of their nominating petitions. (9-10)</p>	1	<p>New Year's Day; a legal school holiday. (24-2)</p>
3	<p>Illinois Statehood Day.</p>	25	<p>Christmas Day; a legal school holiday. (24-2)</p>	4	<p>On the first school day of January the Secretary of the board shall report to the regional superintendent and Secretary of State a list of students who have left school during the previous attendance quarter. (26-3a)</p> <p>In Class II counties (Cook): (1) Quarterly meeting of township school trustees; and (2) township trustees make apportionment and distribution of unused funds in permanent township fund. (5-16 and 5-17)</p>
7	<p>Pearl Harbor Veterans' Day; a commemorative school holiday. (24-2)</p> <p>Last day for the school board to adopt resolutions putting public policy questions on the ballot at the February 23, 2021 Consolidated Primary Election. (10 ILCS 5/28-2)</p>	27	<p>Sunday – Last day for the regional superintendent to certify to the State Board of Elections a list of each unit school district under his or her supervision and a listing of each county in which all or any part of each of those districts is located. (3-1.1 and 6-5)</p>	15	<p>Last day for affected school districts to file a petition with the regional superintendent to opt out of the required summer food service program. (105 ILCS 126/20)</p>
10-18	<p>Hanukkah.</p>	29	<p>The annual tax levy must be certified by the school board and filed with the county clerk on or before the last Tuesday in December. (17-11, 35 ILCS 200/18-15)</p>	18	<p>Martin Luther King, Jr. birthday observance; a legal school holiday. (24-2)</p>
14	<p>First day to file nominating papers for candidates for the April 6, 2021 Consolidated Election with the county clerk or county board of election commissioners in which the principal office of the school district is located. (9-10 and 10 ILCS 5/10-6)</p>	JANUARY 2021		19	<p>Last day for the school board to adopt resolutions putting public policy questions on the ballot at the April 6, 2021 Consolidated Election. (10 ILCS 5/28-2)</p>
17	<p>Last day for the board secretary to certify public policy questions to the election authority for referendum at the February 26, 2019 Consolidated Primary Election. (10 ILCS 5/28-5)</p> <p>NOTE: The local school board election authority is responsible for receiving and certifying petitions and resolutions for referenda. (10 ILCS 5/28-2 and 28-5)</p>	During January	<p>During the month of January the quarterly meeting of regional board of school trustees must be held. (6-18)</p> <p>Also – At the beginning of each calendar or fiscal year, the school board must give notice of its schedule of regular meetings, including dates, times and places. Notice must include publication on the school district's website. (5 ILCS 120/2.02)</p>	28	<p>Christa McAuliffe Day; a commemorative school holiday. (24-2)</p>
				28	<p>Last day for the board secretary to certify public policy questions to the election authority for referendum at the April 6, 2021 election. (10 ILCS 5/28-5)</p>
				31	<p>Sunday – Last day for filing federal and state income tax withholding reports and paying taxes due for quarter ending December 31, 2020.</p>

The **Truth in Taxation Act**: requires boards of education to determine (not less than 20 days prior to the adoption of the aggregate tax levy) the amount of money to be raised by property taxes. (Property Tax Code, 35 ILCS 200/18-60) If the estimate of the aggregate tax levy exceeds 105 percent of the amount extended the previous year, a public hearing on the proposed tax levy must be held. (35 ILCS 200/18-70) Notice of levy hearings must be published no more than 14 days nor less than 7 days prior to the date of the public hearing and must be posted on the school's website if the website is maintained by the full-time staff of the taxing district. (35 ILCS 200/18-75, 18-80)

FEBRUARY 2021

1	<p>Last day for district superintendent to certify to the county clerk the names and addresses of school employees who are required to file the statement of economic interests. (5 ILCS 420/4A-101.5, 4A-105 and 4A-106.5)</p> <p>Last day that the RIF Joint Committee can reach agreement to apply the sequence of dismissal for that school year. (24-12)</p> <p>Also – Last day to distribute copies of the educational support personnel employee sequence of dismissal list to the exclusive bargaining representative. (10-23.5)</p>
6	Commemorative holiday honoring Ronald Reagan. (5 ILCS 490/2)
12	Abraham Lincoln's birthday; a legal school holiday. (24-2)
15	Susan B. Anthony's Birthday; a commemorative school holiday. (24-2)
23	Consolidated Primary Election. (10 ILCS 5/2A-1.1)

MARCH 2021

1	<p>Last day for evaluation of principals or assistant principals holding a single-year contract or a principal in their final year of a multi-year contract. (24A-15)</p> <p>Casimir Pulaski birthday observance; a legal school holiday. (24-2)</p>
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4	Mayors' Day; a commemorative holiday for Chicago Public Schools. (24-2)
14	Sunday – Daylight Savings Time begins; set clocks ahead one hour.
27	Saturday-April 4 – Passover.
29	Viet Nam War Veterans' Day; a commemorative school holiday. (24-2)

APRIL 2021

During April	During the month of April the quarterly meeting of regional board of school trustees must be held. (6-18)
1	<p>Last day for the school board to give its superintendent notice, in writing, if it intends not to renew his or her expiring employment contract, stating the specific reason therefore, unless the contract specifically provides otherwise. (10-21.4)</p> <p>On the first school day of April the Secretary of the board shall report to the regional superintendent and Secretary of State a list of students who have left school during the previous attendance quarter. (26-3a)</p>

2 Good Friday.

4 Easter Sunday.

5 In Class II counties (Cook): (1) Quarterly meeting of township school trustees; and (2) township trustees make semi-annual apportionment and distribution of unused funds in permanent township fund. (5-16 and 5-17)

Township treasurer reports and submits his books to school trustees; also, makes examination of each school district's records. (8-14)

5-9 National Library Week.

6 Consolidated Election Day, includes election of school board members. (10 ILCS 5/2A-1.1 and 2A-1.1a)

12 Ramadan begins

27 Last day for the election authority to canvass the election returns and report results of the April 6, 2021 Consolidated Election to the board secretary. The board secretary is then required to transmit election results to the school board. (22-17 and 10 ILCS 5/17-22)

30 Arbor and Bird Day; a commemorative school holiday. (27-18)

Last day for filing federal and state income tax withholding reports and paying taxes due for quarter ending March 31, 2021.

Written notice to employees from the school board must be served at least: (1) 45 days before the end of the school term upon a probationary teacher who is not being reemployed for the following school term; and (2) 45 days, along with a statement of honorable dismissal and the reason therefor, before the end of the school term for both tenured and probationary teachers who are being honorably discharged because of a reduction in staff or discontinuation of a program. A sequence of honorable dismissal per 24-12 must be distributed to the exclusive bargaining representative at least 75 days before the end of the school term.

Also – at least 75 days before the end of the school term, a list (established in consultation with the exclusive bargaining representative) showing the length of continuing service of each teacher, or a list showing an alternative method for determining the sequence of dismissal established as provided in 24-12, must be distributed to the exclusive bargaining representative. Any employee not properly notified is deemed re-employed for the following year. (24-11 and 24-12)

NOTE: Collective bargaining agreements and/or evaluation plans may have different notice requirements from that provided in statute. The employer should be careful to meet all relevant notice requirements.

MAY 2021	
1	Saturday – Last day to file required Statement of Economic Interests with the county clerk. (5 ILCS 420/4A-105)
3-7	Teacher Appreciation Week. Illinois Law Week. (27-20.1)
4	Last day for school board to reorganize by seating new members elected on April 6, 2021 electing officers and setting a time and place for regular meetings. (10-5 and 10-16) National Teacher Day.
11	Ramadan ends
12-13	Eid-al-Fitr
31	Memorial Day observance; a legal school holiday. (24-2)

JUNE 2021	
14	Flag Day.
15	Last day for the school district to certify to the State Superintendent of Education claim for tuition for children from orphanages and children's homes. Claims submitted by June 15 may be amended until August 1. (18-3)
30	Last day for schools to report to ISBE the number of children who have received or been exempted from the required dental and health examinations. (27-8.1) Last day on which township treasurer shall deliver to regional superintendent a statement showing the condition of township funds. (8-13) End of fiscal year for most school districts. Effective date of the annual school audit. (3-7)

JULY 2021	
During July	During the month of July, township land commissioners must have an audit of the funds under their jurisdiction. (15-27) Also – During the month of July the quarterly meeting of regional board of school trustees must be held. (6-18) Also – The first school day in July the Secretary of the school board shall report to the regional superintendent and Secretary of State a list of students who have left school during the previous attendance quarter. (26-3a) Also – At the beginning of each calendar or fiscal year, the school board must give notice of its schedule of regular meetings, including dates, times and places. Notice must include publication on the school district's website. (5 ILCS 120/2.02)

1	First day of the fiscal year in most Illinois school districts. The board of education shall adopt and file with ISBE an annual balanced budget within or before the first quarter of the fiscal year. (17-1) Within 30 days of its adoption, the annual budget must be filed with the county clerk and ISBE. (17-1 and 35 ILCS 200/18-50)
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4	Sunday – Independence Day; a legal school holiday. (24-2)
5	In Class II counties (Cook): (1) Quarterly meeting of township school trustees; and (2) township trustees make apportionment and distribution of unused funds in permanent township fund. (5-16 and 5-17)
7	Secretary or clerk of the school board shall file annual statistical report with the treasurer. (10-8)
15	Last day for submitting to regional superintendent a statement of condition of schools within each township during previous fiscal year. As a practical matter this requirement only applies to school districts in Cook County sharing a relationship with a township treasurer or trustee. (5-18)
19-20	Eid-al-Adha
29	Last day for the regional superintendent to survey and inspect schools and notify each school board, in writing, whether or not schools in their district have been kept as required by law under terms of state life-safety standards. (3-14.21)
31	Saturday – Last day for filing federal and state income tax withholding reports and paying taxes due for quarter ending June 30, 2021.

School board members, superintendents, building principals, heads of departments, employees responsible for negotiating contracts amounting to \$1000 or more, hearing officers, supervisors with authority over 20 or more employees, and any employee in a position that requires an administrative or chief business official certificate are required by law to file a **statement of economic interests** each calendar year. The statement must be filed, in a form provided by law, with the county clerk no later than May 1 each year. (Ill. Governmental Ethics Act, 5 ILCS 420/4A-101 et seq.) Anyone required to file the statement of economic interests may obtain a 30-day extension by filing with the county clerk or declaration of intent to defer the filing.

AUGUST 2021

Before the 30th Day of the School Year	School districts must report certain student assessment information using a form developed by ISBE. (22-82)	15	Sunday – Last day for school board to transmit claims to ISBE for extraordinary special education services. (14-7.02) Sunday – Last day for the school district to transmit claims for special education costs to the State Superintendent of Education. (14-12.01) Sunday – Last day to submit certification of all student transportation claims for reimbursement for the school year ending June 30 to the State Superintendent of Education. (29-5)	11	Saturday – September 11th Day of Remembrance; a commemorative school holiday. (24-2)
1	Sunday – Last day to file with the regional superintendent a list of all unfilled teaching positions in the district. (10-20.27) Sunday – Last day for high school boards to certify to the non-high school board the estimated amount of tuition charges for the succeeding school year. (12-22)	15		15	Sunday-16 – Yom Kippur.
14	Saturday – Last day for school boards to forward a detailed statement of the moneys contributed to the Teachers' Retirement System, including any additional contributions due the System, to the secretary of the System. (40 ILCS 5/16-155)	31	Last day for regional superintendent to file with ISBE an affidavit showing which treasurers of school districts are properly bonded. (3-8 and 8-2)	24	American Indian Day. (27-20)
SEPTEMBER 2021					
6	Labor Day; a legal school holiday. (24-2) Sunday-8 – Rosh Hashanah.	30		30	Last day on which regional superintendents and other persons paying money to school treasurer shall notify, in writing, the presidents of school trustees and clerks and secretaries of school boards the dates and amounts of money distributed to the school treasurer. (3-14.17)
		30		30	This is the end of the first quarter of the fiscal year in most Illinois school districts and the last day for the school board to adopt and file with the ISBE its balanced budget for 2021-2022 fiscal year. (17-1) Within 30 days of its adoption, the annual budget must be filed with the county clerk. (17-1 and 35 ILCS 200/18-50)