

Board of Directors' Meeting Minutes

Saturday, May 2, 2015

IASB Board of Directors' Meeting

IASB Office ♦ Springfield, IL

Present:

Karen Fisher President Marseilles
Phil Pritzker Vice President Wheeling
Carolyn Brooks Immediate Past President Noble

Ben Andersen Northwest Division East Dubuque
David Barton Two Rivers Nebo
Dennis Inboden Wabash Valley Robinson
Val Densmore South Cook Country Club Hills
Linda Eades Kaskaskia Hettick
Glen Eriksson (*Ex-Officio*) Service Associates Representative Grayslake
Dale Hansen Treasurer / Three Rivers Grant Park
Mark Harms Corn Belt Flanagan
Jim McCabe Starved Rock Utica
Mark Christ Southwestern Chair O'Fallon
Sue McCance Western Cuba
Jackie Mickley Blackhawk Geneseo
Maria Smith West Cook Norridge
Tom Neeley Central Illinois Valley Morton
Joanne Osmond Lake Lake Villa
Roger Pfister Shawnee Murphysboro
Thomas Ruggio DuPage Woodridge
Michelle Skinlo Illini Mattoon
Barbara Somogyi North Cook Elk Grove Village
Mary Stith Kishwaukee Geneva
Lisa Weitzel Abe Lincoln Springfield

Absent:

John Metzger Egyptian Benton
Jesse Ruiz Chicago Board of Education Chicago

Recording Secretary Carla Bolt

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Introductions and Announcements

President Fisher called the meeting to order at 10:35a.m. and welcomed new Wabash Valley Division Director Dennis Inboden, (Robinson CUSD 2) replacing Tim Blair. John Metzger, Director - Egyptian Division and Jesse Ruiz could not attend. Other Division Representation in attendance:

Maria Smith – West Cook's Vice Chair (Frank Mott)

Mark Christ – Southwestern Division Vice Chair (Rob Luttrell)

Jim McCabe – Starved Rock Division Chair (Simon Kampwerth)

Additions to and Approval of Agenda

Action: Val Densmore moved, seconded by Lisa Weitzel to approve the May 2, 2015, meeting agenda; Tom Neeley moved, seconded by Linda Eades to approve the agenda with the addition of 2015 JAC Committee Report; motion carried.

Approval, BOD Meeting Minutes — March 7, 2015 Minutes

Action: Sue McCance moved, seconded by Jackie Mickley to approve the March 7, 2015, Board of Directors' Meeting minutes as presented; motion carried.

Approval, Consent Agenda

Action: Michelle Skinlo moved, seconded by Tom Ruggio to approve the Consent Agenda (President's Report; Executive Director's Report; FY 2014-15 Membership Report; Plus Delta History; and the April 10, 2015, Executive Committee Meeting minutes) as presented; motion carried.

Monitoring Governance Culture

Results: R-2

Action: Ben Andersen moved, seconded by Joanne Osmond to approve the R-2 indicators and interpretations as amended; motion carried.

Director, Sue McCance stated that she appreciated the efforts that Executive Director Eddy put into his indicators and interpretations.

Board Goals and Action Plan

Dean Langdon reviewed the board's process that got them to their goals and action plan. Angie Peifer stated that Goals #3 and #4 was developed from their work at the March 2015 board meeting.

Action: Joanne Osmond moved, seconded by Linda Eades to approve the Board Goals and Action Plan as presented; motion carried.

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Annual Work Calendar

It was proposed at the last meeting to appoint two Ad Hoc Committees to work with Angie Peifer and Dean Langdon on the Board's Goals #3 and #4.

The Ad Hoc Committee(s) work has been added to the annual work calendar.

Action: Sue McCance moved, seconded by Michelle Skinlo to approve the Annual Work Calendar as presented; motion carried.

Appointment of Ad Hoc Committees for Goals 3 and 4

President Fisher asked for eight volunteers to serve on these committees.

Ad Hoc Committee — Goal #3 New Director Orientation with Angie Peifer

1. Linda Eades
2. Dale Hansen
3. Michelle Skinlo
4. Mary Stith

Ad Hoc Committee — Goal #4 Board Leadership with Dean Langdon

1. Ben Andersen
2. Joanne Osmond
3. Barbara Somogyi
4. Lisa Weitzel

Approval of Executive Director Evidence Indicators for OE-5, OE-6 and OE-8

Roger stated that he presented his evidence indicators for these policies to the July 2015 Executive Committee and asked for input. The final indicators were included in the meeting packet. Roger clarified the staff evaluation process to the board. He asked for any other questions or suggestions from the board and there were none.

Action: Dale Hansen moved, seconded by Michelle Skinlo to find the Executive Director in full-compliance; motion carried.

March 2015 Financial Report

Treasurer Dale Hansen gave an overview of the March 2015 Financial Statements and reported that IASB is in good shape financially. To date IASB has a total investment of \$2M in Ameritrade. He expects the investments to net \$78,000 to date.

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FY 2015 Budget Update

Roger thanked Dale Hansen and Jennifer Feld for their efforts on the FY 2015 Budget. Investments are paying off from previous earnings of around \$3,000 to current earnings of about \$100,000. IASB is still fully compliant with current policy.

IASB still has one quarter left in its fiscal year, but currently in the black \$94,834 and expects to end the year with \$300,000 surplus. There are several reasons for the surplus: revenue out-performed the budget for JAC registration; exhibit hall revenue was higher than budgeted; investments were higher and Policy Services is still performing very well.

Regarding expenses – IASB added \$75,000 for the purchasing of Financial Management Software (FMS) for the technology upgrade. IASB's currently technology is over 20 years old and was becoming difficult to find tech support. Royalty programs did not perform as we would have liked.

FY 2015-16 Budget Presentation and Approval

Roger stated that he developed this budget based on the assumption of 94% JAC attendance during like-year (election year). Dues are projected at 98% retention; investments revenue of \$100,000 (on the low side); do not expect any new royalties, but have hope for the latest programs of ISBEC (health insurance pool) and Navigate Prepared (emergency response system) to grow.

Budgeted expenses are planned to be in the negative. After a technology study, we have a plan for implementation, but new technology is costly. Due to conservative budgets, IASB has a \$1.4M surplus and we plan to spend \$700-800,000 on the technology upgrade.

IASB is hosting NSBA Central Region meeting this year (we host every nine years) and this usually adds about \$30,000 to expenses. We are combining our 4th quarter board meeting with this national meeting to save the expense of another meeting.

Treasurer Hansen encouraged the board to thoroughly review the rationale listed in the budget for expenses and revenue and stated that this is a conservative budget.

Action: Ben Andersen moved, seconded by Sue McCance to approve the FY 2015-16 Budget as presented; motion carried.

IASB Affiliate Membership

Action: Roger Pfister moved, seconded by Tom Neeley that IASB re-initiate the Affiliate Membership program for eligible education agencies upon written application to the Executive Director with: the membership commensurate with the Fiscal Year beginning July 1 and ending June 30 of each year; beginning July 1, 2015. Dues are set at \$500 annually with an annual increase equal to the Employer Cost Index (ECI); and privileges that include eligibility to attend the annual conference and division meetings at regular member fees; access to appropriate board training services, if available, at fees equal to or greater than regular member costs; eligibility to purchase policy services, if appropriate at fees

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equal to or greater than regular member costs; access to Association publications at regular member costs, and access to participation in IASB sponsored programs; motion carried.

IASB Associate Membership

IASB will send information to board members that go off their local boards to see if they are interested in this membership.

Action: Mark Harms moved, seconded by Mary Stith that IASB re-initiate the Associate Membership program for former school board members upon written application to the Executive Director with: the membership commensurate with the Fiscal Year beginning July 1 and ending June 30 of each year, beginning July 1, 2015. Dues are set at \$30 annually; and privileges that include access to regular Association publications and eligibility to attend the annual conference and division meetings at regular member fees; motion carried.

Dissolving the Illinois Council of County Treasurers

Roger reviewed the history and reasons for this recommendation.

Action: Barbara Somogyi moved, seconded by Phil Pritzker that IASB dissolve the Illinois Council of Township/County School Treasurers and that, upon approval of this motion by the Board of Directors, the Board forward this same motion to the IASB Delegate Assembly for consideration in November; motion carried.

2015 Joint Annual Conference (JAC) Committee Report

Co-Chairs Val Densmore and Lisa Weitzel reported on Exhibit Booths sold; 2015 JAC Theme – Ready, Set...LEAD! and the General Session Speakers for this year. They also distributed flyers with background information on the general session speakers and an overview of this year's conference.

Executive Director Evaluation Process

Dean stated that he will present the survey to the July 2015 Executive Committee for input. Shortly after that meeting he will send an email with instructions to the entire board and review the process and the importance of each member completed the survey when they receive it.

Vision 20/20 Update

Roger gave the board an update on the various bills relating to Vision 20/20 and stated that he is quite pleased with the progress these bills are making in only one year.

Legislative Update

Roger reviewed the latest legislative bills and answered questions from the board.

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Service Associates Report

IASB service associates representative, Glen Eriksson briefly reviewed the April 16 executive committee meeting of the Service Associates and answered questions. Glen said that they received 15 proposals to present at conference for their five panel sessions. He reported that there are currently 70 members and request approval to invite another firm to join.

The Service Associates recommend issuing an invitation to Frank Cooney Company, Inc. to IASB Service Associate membership.

Action: Ben Andersen moved, seconded by Tom Neeley to issue an invitation to this firm for IASB Service Associate Membership; motion carried.

IHSA Report

Mark Harms distributed his report from the April 21, 2015 IHSA meeting. The board discussed a pair of joint recommendations from the IHSA Sports Medicine Advisory Committee and IHSA Football Advisory Committee.

The recommendations are related to Policy 13 - Football Policies and would potentially limit the number of hours and days each week that an IHSA members school football team would be allowed to have full live contact during full-pad practices, in addition to eliminating more than one practice with full live contact when two full-pad practices occur in a single day.

The IHSA Board plans to take a formal vote at the next meeting on June 15, 2015, after having the opportunity to receive feedback from their respective divisions. Any changes voted upon would be in place for the 2015 season.

Staffing Update

Meetings Management, assistant director, Sandy Boston retired and March 31, 2015 was her last day. This position was re-evaluated and filled by Dana Heckrodt from the Communications Department. Dana will be the assistant manager in Meetings Management and will oversee the Exhibit Hall, conference registration/housing; and includes marketing to exhibitors and sponsors. Shantel Rotherham replaced Dana and started April 20, 2015.

Daniel Nika has accepted the assistant manager, Data Information Systems position and will officially begin on June 22, 2015. However, he will be involved before in various meetings and training sessions regarding the new data management system.

Informational Items discussed:

1. Conflict of Interest form (completed annually)
2. 2015 JAC Theme "Ready, Set...LEAD"

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3. NSBA Annual Conference report
 - ♦ Delegate Alternates Mark Harms and Ben Andersen discussed their experience at this meeting. Both stated that they enjoyed the process and was impressed that IASB was the lead for many amendments at the Delegate Assembly.
 - ♦ President Fisher stated that Director, Joanne Osmond also presented on a panel and that many IASB staff present as well. Historically IASB is always a huge contributor to the annual conference.
 - ♦ Certificates were distributed to IASB Delegates and Alternates for their participation
4. NSBA Summer Leadership Conference - August 20-23rd
5. April 2015 IASB Organizational Chart

The next BOD meeting is August 22-23, 2015 at the Hyatt Regency in Chicago

Meeting Process Debrief

Dean Langdon conducted the Plus / Delta and the comments and suggestions will be posted with the next board of directors' meeting packet.

Vote regarding completion of Karen Fisher's current term as President

IASB staff members and service associate representative Eriksson were excused from this discussion and left the room.

Action: Lisa Weitzel moved, seconded by Joanne Osmond that Karen Fisher be allowed to complete her term as IASB President through November 21, 2015; motion carried.

Adjournment

Action: Motion was made and seconded to adjourn the meeting; President Fisher adjourned the meeting at 1:00 p.m.; motion carried.