

Announcement of Vacancy Assistant Superintendent

Carterville CUSD 5

Carterville CUSD 5, Carterville, Illinois is seeking qualified applicants for the position of Assistant Superintendent due to the retirement of Dr. Janice Brown, the current Assistant Superintendent, after 16 successful years with the district. The successful Assistant Superintendent candidate will begin work on July 1, 2010. It is known that Timothy Bleyer, the current Superintendent, will retire June 30, 2011 after 17 successful years with the district. It is a possibility that the successful Assistant Superintendent candidate could transition to be the Superintendent on July 1, 2011. *Carterville CUSD 5 is an equal opportunity employer and the Illinois Association of School Boards is an equal opportunity employment search agency.*

POSITION:	Assistant Superintendent
DISTRICT ENROLLMENT:	K-12: 1,778 students
COMPENSATION PACKAGE:	The compensation for the assistant superintendent will be determined by professional preparation and successful experience in educational administration, as well as other qualifications.
QUALIFICATIONS:	Illinois Certification for Assistant Superintendent Previous administrative experience in curriculum and instruction preferred
APPLICATION DEADLINE:	April 16, 2010
INTERVIEWS:	Recommended finalists will be interviewed after May 1, 2010
STARTING DATE:	July 1, 2010

APPLICATIONS

All nominations, letters of application, inquiries, credentials and copies of legal proof of administrative qualifications should be addressed as follows:

<p>Thomas F. Leahy, Consultant, Executive Searches Illinois Association of School Boards One Imperial Place 1 East 22nd Street, Suite 20 Lombard, Illinois 60148-6120 Phone: 630/629-3776 ext 1217 Fax: 630/629-3940</p>
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PLEASE MARK ANY CORRESPONDENCE AND/OR ENVELOPES “Carterville CUSD 5”

To receive consideration, an applicant’s file must be completed by April 16, 2010 and must contain:

1. **Formal letter of application** indicating desire to be a candidate for the position.
2. **Personal information sheet** (obtained from IASB office or Web site www.iasb.com to print and complete, or fill out online and print) completed in full.
3. **Set of up-to-date confidential credentials** sent from applicant’s university.
4. **Legal proof or other evidence** showing qualifications to be an assistant superintendent in the state of Illinois (copy of administrative certificate*).
5. **Resume that includes** a brief summary of achievements in administrative positions applicant has held, educational vision and goals, personal leadership philosophies and reasons for interest in the professional challenge presented by the District.

*Information on certification can be obtained by writing the Illinois State Board of Education, Division of Professional Preparation, 100 North First Street, Springfield, Illinois 62777: 1-800/845-8749 or visit the ISBE Web site at www.isbe.net.

APPLICANTS ARE NOT TO CONTACT THE SUPERINTENDENT UNLESS CALLED FOR AN INTERVIEW.

THE COMMUNITY

LOCATION – Carterville CUSD 5 is composed of 48 square miles.

CARTERVILLE CUSD 5 BOARD MISSION STATEMENT AND GOALS –

The Carterville Unit District #5 Schools will uphold excellence in education, foster self-esteem, and create an environment to stimulate thinking and instill a sense

of accountability on the part of students for decisions and actions. The schools will provide a quality curriculum incorporating practical application of skills. The educational experience will prepare students to be successful in an ever-changing world. The District will make a commitment to communication, maintenance of a strategic plan, and promote involvement among the schools, community, and family.

Goal 1. Provide a safe environment that is conducive to learning and is efficient and adaptable to change.

Goal 2. Provide educational opportunities that emphasize high standards, address academic achievement, and develop the work ethic, character, and civic responsibility of all students.

Goal 3. Commit to maintain a strategic plan that provides short and long-term direction

Goal 4. Actively recruits and hires the best candidate for each position, fosters a culture that motivates employees to pursue high standards of achievement and development, and values the contribution of each employee.

Goal 5. Ensure a positive school/community relationship that instills pride, involvement, and interest in our school district.

Goal 6. Provide proactive leadership through progressive district policies, administrative support, strategic planning, and accountability to all constituencies.

THE DISTRICT

FACILITIES – (buildings and grade housed in each):

Tri-C Elementary School (K-4)

Carterville Intermediate School (5-8)

Carterville High School (9-12)

STAFF: 1 Superintendent, 1 Assistant Superintendent, 1 Chief School Business Official, 3 Principals, 3 Assistant Principals, 98 Teachers, 111 Support Personnel.

CURRICULUM – Carterville Community Unit School District No. 5 is known as the “education community.” In addition to the high value placed upon education and strong academic achievement, the district thrives in the broader educational environment of John A. Logan Community College and Southern Illinois University at Carbondale.

The District has a well-established reputation for high academic performance, and within the past five years has achieved the following recognitions: 1) School Search "Bright A+" Award of Excellence based upon average ACT scores. 2) Recognized by Standard and Poor's as an “outperforming school district” for producing well above average Reading and Math Proficiency with exceptionally below average core spending per student over a five-year period of time. 3) Annually receives the Bright Star Award based on high student performance at low cost. The district typically graduates more than 95% of its students, and a survey of 2009 graduates indicated that 94% expected to attend a four-year university or community college immediately after high school.

Carterville CUSD No. 5 provides a comprehensive K-12 core curriculum that is aligned with Illinois Learning Standards. In addition to core subjects, students in kindergarten through grade 12 receive music and physical education by instructional specialists. Educational support programs such as Title I, Reading Recovery, Tutoring, Fine Arts Education, and Gifted programs are present at various levels throughout the district. All students have

access to age appropriate technology learning opportunities that have recently been augmented by two Enhancing Education Through Technology awards.

The district is a member of the Williamson County Vocational Cooperative, the Williamson County Early Childhood Cooperative, and the Williamson County Special Education Cooperative.

TRANSPORTATION – The District owns its busses and has a transportation director who oversees 13 busses, drivers, and bus monitors.

FINANCIAL DATA – 2010

Assessed Valuation	\$ 152,455,604
Bonds Outstanding	\$ 12,464,178
Total Budget 2009-2010	\$ 16,477,828

TAX RATE — 2009 Levy

Education.....	1.75289
Operations & Maintenance.....	0.41793
Transportation.....	0.17171
Working Cash	0.04819
I.M.R.F.....	0.13408
Tort Liability.....	0.28729
Bond & Interest.....	0.38915
Social Security	0.11825
Special Education.....	0.03767
Fire Protection.....	0.04850
Life Safety	0.04850
TOTAL	3.45000

MEMBER OF –

Carterville Chamber of Commerce

Illinois Association of School Boards

CANDIDATES AND THEIR QUALIFICATIONS

Candidates will be evaluated on their professional merits with emphasis on the following qualifications:

- Ability to provide significant leadership in curriculum planning, communicating research-based teaching strategies and best practices, professional development, and in the school improvement process.
- Demonstrates successful experience in mentoring and challenging staff to pursue high standards of excellence
- Has the ability to assist the superintendent in assessing and providing for needs of students and staff and in the effective operation of the school district.
- Demonstrates the understanding of preparation, coordination, and administration of all state, federal, and competitive grant programs.
- Has the ability to direct the district's assessment program.
- Understands and drives the use and integration of technology in education.
- Possesses strong communication skills, works well with school staff, parents, and community to further the educational goals of the district.

DISTRICT WEB SITE – www.cartervillelions.com