

The Illinois Association of School Boards and the
Illinois Association of School Administrators *present*

Professional Advancement Seminars Seeking the Superintendency

This intensive one-day seminar is designed to assist anyone seeking employment as a superintendent and will include a detailed description of the Illinois Association of School Boards' Superintendent Search process. You will learn how to evaluate and improve your opportunities for professional advancement through presentations by those who work with the process and through printed materials that will be yours to retain. This announcement is being distributed by IASB for your professional information.

WHEN AND WHERE

These seminars are open to those seeking the superintendency and current superintendents.

Wednesday September 14, 2011	Tuesday September 20, 2011
IASB Lombard Office 1 East 22nd Street Suite 520 Lombard, Illinois	IASB Springfield Office 2921 Baker Drive Springfield, Illinois

This seminar is designed for current superintendents:

Wednesday, January 25, 2012

IASB Springfield Office

Registration for these seminars will begin at 8:30 a.m. with the seminar from 9:00 a.m. – 3:00 p.m.

Questions about these seminars? Call Mary Torgler at 630/629-3776, ext.1217

REGISTRATION

\$135.00 per person which includes printed materials, continental breakfast and lunch. Lodging is not included.

Registration will be accepted in the order received, as space is limited. **Registration is requested at least one week prior to the seminars.** Cancellations will not be accepted after that time.

Confirmations will be sent one week prior to the seminar.

WHO SHOULD ATTEND

This seminar will be of particular value to central office administrators, principals, educators and superintendents who are interested in professional advancement.

TOPICS TO BE COVERED

- The Search Process
 - Board
 - Consultants
- Vacancies
 - Where are they?
 - How do you find out?
 - Projections
 - Brochures
- Job Strategies and Ethics
- The Portfolio
 - Letter of application
 - Resume
 - Philosophy
 - Statement of accomplishments
 - Transcripts
 - References
 - Placement papers
- Interview Process and perspective from a new superintendent
- Contract Process
 - Assessing the offer
 - Review of the employment contract

PRESENTERS

Dr. Michael D. Johnson, Executive Director Emeritus, IASB

Dr. Brent Clark, Executive Director, IASA

Donna Johnson, Director, Executive Searches, IASB — Lombard

Sara Boucek, J.D., Associate Director/Legal Counsel, IASA

Thomas F. Leahy, Consultant, Executive Searches, IASB – Springfield

Dawn E. Miller, Consultant, Executive Searches, IASB – Lombard



If you need special arrangements, contact IASB at 217/528-9688, ext. 1115.

The Illinois Association of School Boards and the Illinois Association of School Administrators *announce the*

*35th Annual
One-Day
Professional
Advancement
Seminar*

*Seeking
the
Superintendency*

Wednesday,
September 14, 2011

IASB Lombard Office
1 East 22nd Street, Suite 520
Lombard, Illinois 60148

Tuesday, September 20, 2011

IASB Springfield Office
2921 Baker Drive
Springfield, Illinois 62703

Designed for Current Superintendents:

Wednesday, January 25, 2012

IASB Springfield Office
2921 Baker Drive
Springfield, Illinois 62703

*Please share this brochure with a person
whom you think might be interested.*

PROFESSIONAL ADVANCEMENT SEMINARS: SEEKING THE SUPERINTENDENCY

Please indicate which seminar you wish to attend:

- Wednesday, September 14, 2011, IASB Lombard Office IASB Springfield Office (PAL11)
 Tuesday, September 20, 2011, IASB Springfield Office (PAS11)

SEMINAR DESIGNED FOR CURRENT SUPERINTENDENTS

- Wednesday, January 25, 2011, IASB Springfield Office (12PA)

Title/Name & Position: _____

School District Name & No.: _____

Address: _____

City/State/Zip: _____

Telephone: _____ County: _____

E-mail Address: _____

Payment method: Check enclosed Credit Card (Visa, MasterCard, Discover)

Credit Card information if applicable:

Please charge to my Visa MasterCard Discover

Credit Card No. _____ Expiration Date _____

Signature _____

MAIL OR FAX YOUR REGISTRATION TO:

Illinois Association of School Boards, 2921 Baker Drive, Springfield, Illinois 62703; FAX: 217/241-2173,
or register online at www.iasb.com.