

Open Meetings Act Training For School Board Members

Attendance at this program satisfies the Open Meetings Act requirement that each member of a public body complete a course of instruction in the Act's legal requirements.

This presentation is designed specifically for school board members and addresses some of the unique issues applicable to school boards. Topics covered include: agendas and minutes, Internet posting, public comments, executive sessions, voting and other issues your board encounters at every meeting.

A certificate of completion will be provided to those attending the full session.

Presented by: IASB Office of General Counsel

DATE AND PLACE

Thursday, April 12, 2012

Centennial Elementary School Polo CUSD 222

308 South Pleasant
Polo, Illinois 61064
815-946-3811

Directions: Polo is on Route 26, south of Route 64 and north of I-88. In Polo from Route 26 (Division Avenue) go east on East Oregon Street to South Pleasant. Go north on South Pleasant and enter at main entrance. Meeting is in the gymnasium.

AGENDA

6:45 p.m. Registration and coffee
7:00 p.m. Presentation
8:30 p.m. Adjournment

REGISTRATION AND FEES

The Open Meetings Act training workshop is \$50 per person. Handouts and coffee are included in the cost. Note: This is a legitimate school board expense.

Advanced registration is required and must be received at least two days prior to the workshop.

4 EASY WAYS TO MAKE RESERVATIONS

- **Online** at www.iasb.com
- **Mail** to: Illinois Association of School Boards, 2921 Baker Drive, Springfield, Illinois 62703
- **Fax** to 217/528-2831
- **Telephone** 630/629-3776 (ext. 1229), Cindy Rispens

You may also register online at www.iasb.com/calendar/calendar.cfm.

Registration will be accepted in the order received, as space is limited. Register early.

CANCELLATION

This workshop will be cancelled one week in advance, if fewer than 25 have registered.

Cancellation with refund will be accepted up to noon one week prior to the meeting date by calling Cindy Rispens at 630-629-3776, x1229.



If you need special arrangements, contact IASB at 217/528-9688, ext. 1115.

The Illinois Association
of School Board's
Northwest Division
presents

Open Meetings Act Training for School Board Members

April 12, 2012
Centennial Elementary School
Polo CUSD 222
Polo, Illinois



THE ILLINOIS ASSOCIATION OF SCHOOL BOARDS PRESENTS

This flyer was mailed to all member district superintendents
and board members in the Northwest Division.



Non-Profit Org.
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Illinois Association
of School Boards

2921 Baker Drive
Springfield, Illinois 62703-5929

Open Meetings Act Training Reservation Form Thursday, April 12, 2012 • Centennial Elementary, Polo CUSD 222

You may REGISTER ONLINE AT www.iasb.com/calendar/calendar.cfm or
This form may be used for individuals or group registrations.

School District Name & No. _____ Telephone: _____
Address/City/Zip: _____

Registrant Name: _____ E-mail Address: _____

Total Registrations: _____ registration(s) at \$50 per person. Total amount: \$ _____

Payment Method:

- Check enclosed Purchase order No. _____ Please charge to my Visa Master Card Discover

Credit Card #: _____ Exp. Date: _____ Signature: _____

Mail to: IASB Registrar, 2921 Baker Drive, Springfield, IL 60148-6120 or Fax to: 217/528-2851

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